

LIBRARIES BOARD OF SOUTH AUSTRALIA

Annual Report 2015-16



Annual report production

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This Annual Report is available for downloading on the State Library's website at www.slsa.sa.gov.au

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Letter of transmittal

To the Honourable Jack Snelling MP, Minister for the Arts, for the information of His Excellency the Governor.

Dear Minister

Pursuant to section 42 of the *Libraries Act 1982*, the Libraries Board of South Australia has the honour to present its report for the year ended 30 June 2016.

James Bruce
Chairman, Libraries Board of South Australia

26 September 2016

Director's review

A focus for both Public Library Services and the State Library of South Australia in 2015-16 has been on positioning both agencies to respond to current, emerging and future needs and expectations of the communities we serve. The core of what libraries do has changed little over the centuries – they are places of learning, creation and reflection and have a unique role in preserving memories and history for the enjoyment and study of future generations. However, how libraries collect and deliver services continues to change as our customers' experiences and expectations broaden and as technology provides new means for people to engage with each other as well as with our resources and collections.

Public Library Services worked with the South Australian Public Library Network and the Local Government Association to launch *Tomorrow's Libraries: Future directions of the South Australia public library network*. This document sets out what our libraries should look like in the future, as well as what steps need to be taken to get there. It positions our libraries as being places of engagement and social democracy. It takes a long-term and shared view of libraries being welcoming and free places for all, continues to put local communities at the centre of what we do, and plays an important part in supporting individuals to engage with our democratic process. The key message is that smart libraries lead to smart communities.

These themes are echoed in the work being undertaken by the State Library to increase opportunities for all parts of the South Australian community to engage with our collections. The community learning program, combined with our thriving exhibitions and events programs, seek to connect people with their history and encourages learning and creativity through an evolving range of activities. Co-creation of learning resources has resulted in changes in the way children and young people participate in and learn from their State Library experiences. The exhibitions and events run by the State Library explore the diversity of South Australian history and culture, and encourage reflection and creative use of our content.

Being open to explore emerging and different opportunities to use library materials in new ways to share knowledge and encourage civic participation allows for unexpected but highly successful and innovative outcomes. The State Library's Story Wall is an excellent example. As a partnership with Illuminart, we have turned the library 'inside out' – South Australia's stories and history are on display every night through a projection on the outside of the Institute Building. It is a visually stunning and accessible introduction to State Library collections, and invites continued exploration of and engagement with our materials and South Australia's community, cultural and political history.

Due to the outstanding efforts of the staff and volunteers in Public Library Services and the State Library, South Australian libraries continue to be environments for people to learn, create and participate – both right now and well into the future.

Alan Smith
Director

Highlights

Released *Tomorrow's Libraries: Future directions of the South Australian public library network*

Had 2 474 062 attendances at primary State Library physical and virtual locations

100 129 visitors attended State Library exhibitions

Completion of the SA Red Cross Information Bureau website in February 2016

Significant contribution to the national WW1 Centenary of Anzac commemorations

Challenges

Improving our skills and ability to provide 21st century library services

Broadening the community's knowledge and awareness of State Library collections

Meeting community expectations and managing technological change within available resources

Corporate governance

Role and legislation

The Libraries Board of South Australia is established under the provisions of the *Libraries Act 1982*. The Board is responsible for administration of the State Library of South Australia and Public Library Services and for the promotion of, and support for, the delivery of a coordinated system of public libraries throughout the state.

The Libraries Board has the following objectives:

- To achieve and maintain a coordinated system of libraries and library services that adequately meets the needs of the whole community
- To promote and facilitate the establishment and maintenance of libraries and library services by councils and other appropriate bodies
- To promote a cooperative approach to the provision of library services
- To ensure that the community has available to it adequate research and information services providing access to library materials and information stored in libraries and other institutions both within and outside the state.

Members

Members at 30 June 2016	
James Bruce AM, Chairman	Andrew Luckhurst-Smith
Vini Ciccarello	Helen Nichols
Janet Finlay	Lynn Spurling
Scott Hicks	Jan-Claire Wisdom

Officers of the Board

Alan Smith, Director

Sue Scadding, Executive Secretary

Standing Committees of the Board

Public Library Services Standing Committee

Finance Sub-Committee

State Library of South Australia

The role of the State Library of South Australia is to ensure South Australians and the global community can access, use and enjoy our collections and services while protecting and preserving our unique heritage for future generations.

Public Library Services

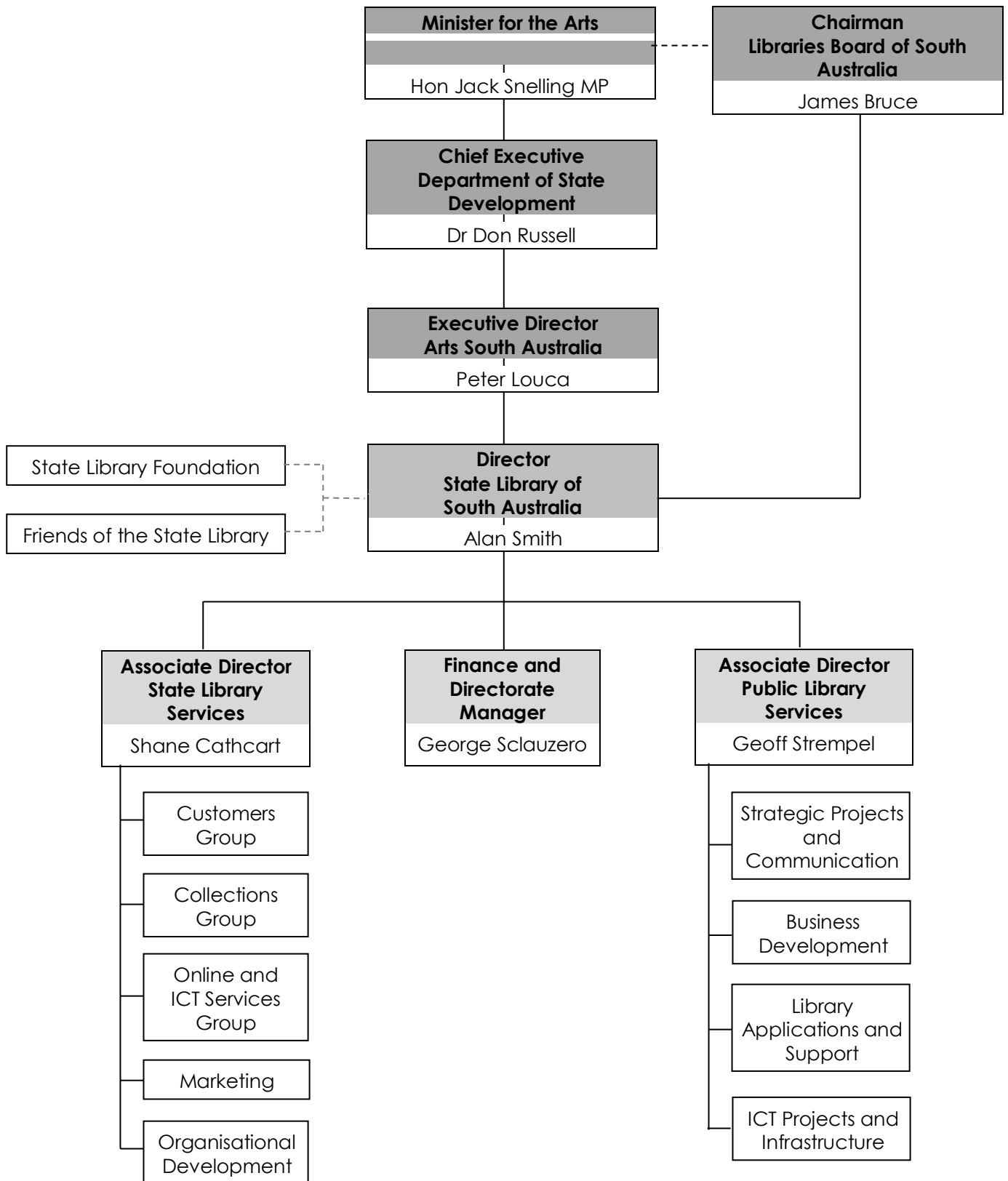
The role of Public Library Services is to provide policy advice to the Libraries Board regarding the directions of the public library network, and to provide this network with centralised support and services.

Arts South Australia and the Department of State Development

The two business units that are administered by the Libraries Board – the State Library and Public Library Services – are responsible to Arts South Australia in relation to public sector governance arrangements. Arts South Australia is an agency of the South Australian Department of State Development.

Structure

The corporate structure and reporting arrangements for the Libraries Board, State Library of South Australia and Public Library Services were as follows at 30 June 2016:



Strategic framework

The activities of the Libraries Board, the State Library of South Australia and Public Library Services are guided by a number of key strategic documents, including:

- *South Australia's Strategic Plan*
- the Premier's Economic Priorities
- National and State Libraries of Australasia's (NSLA) Strategic Plan Projects
- the State Library of South Australia's *Strategic Plan 2014-2017*
- Public Library Services strategies.

South Australia's Strategic Plan and the Premier's Economic Priorities

South Australia's Strategic Plan was updated in 2011 based on widespread community and industry consultation and collaboration. There are a number of targets within the plan that provide a strategic framework under which all government agencies operate. The targets are arranged under six objectives:

1. Growing prosperity
2. Improving wellbeing
3. Attaining sustainability
4. Fostering creativity and innovation
5. Building communities
6. Expanding opportunity.

Within this context, a series of Economic Priorities are being driven by the Premier of South Australia to make this State a place where people and business thrive. The priorities are:

- Unlocking our resources, energy and renewables
- Premium food and wine exported to the world
- A global leader in health and ageing research and services
- The knowledge state - attracting students and commercialising our research
- A destination of choice for travellers
- Growth through innovation
- We're the best place to do business
- Adelaide: the heart of our state
- Promoting our international connections and engagement
- Access to capital and global markets for small businesses.

South Australia's Strategic Plan and the Economic Priorities are reflected in the strategic agenda of the State Library of South Australia and Public Library Services.

A specific target to which the State Library contributes is T99 - *Increase cultural engagement – institutions to increase the number of attendances by 20% by 2014*. In 2015-16, the State Library recorded an onsite attendance of 611 711 visitors. This is a 42% decrease in onsite visitation since 2008-09. However, online visitation is increasingly becoming the predominant way in which the public engages with our collections and services. In 2015-16, there were 1 862 351 online visitors to primary State Library websites. Together, this represents total visitation of 2 474 062 which is 42% more than the base 2008-09 figure.

National and State Libraries of Australasia

National and State Libraries of Australasia (NSLA) represents national, state, territory and New Zealand libraries, which collaborate through this forum to improve access to library services, strengthen information infrastructure and provide a single voice to government, cultural, education, and other relevant bodies. Projects and working groups established to progress NSLA's priorities with which South Australia was actively involved during 2015-16 include:

- Copyright – clarifying and simplifying the language and procedures in NSLA libraries concerning copyright of library materials
- Digital Preservation – identifying best practice in the preservation of born-digital and digitised materials
- e-Resources Consortium – securing access to commercial electronic information resources for NSLA members
- Heritage Collections Working Group
- Legal Deposit – exploring issues affecting legal deposit in NSLA libraries
- RefTracker Leverage Project – implementing a standard set of statistics for enquiries in NSLA libraries, and an interlibrary referral service.
- Trove Community of Practice
- Communications and Marketing Community of Practice
- Digital Infrastructure Reference Group
- Digital Skills – improving the digital skills of library staff, particularly those working with digital collections
- Funding and Sponsorship Community of Practice
- Indigenous – promoting best practice for the collection and preservation of materials relating to Aboriginal and Torres Strait Islander peoples
- Literacy and Learning – promoting the role of libraries in formal and informal education, and developing best practice for library programs and partnerships
- Public Libraries Community of Practice
- Visitor Experience Community of Practice
- Storage Community of Practice.

Further detail about these projects and communities of practice can be found at:

www.nsla.org.au.

State Library of South Australia's Strategic Plan 2014-2017

The State Library's *Strategic Plan 2014-2017* focuses on:

- Increasing our collecting of contemporary digital content in all formats and getting more of our heritage content digitised and available online
- A stronger focus on our unique collections of South Australiana to ensure current and future generations of South Australians can access and learn from them
- Engaging with children and their families as the next generation of users so that they know about their history and place in the world
- Revitalising our buildings as part of creating a vibrant cultural community place. In particular, revamping the ground floor of the Spence and Mortlock wings as contemporary places for interacting with and experiencing knowledge and ideas
- Repositioning and strengthening our family history service
- Building the solution for the long term preservation and storage of our digital and physical collections.

The Strategic Plan identifies five priorities that concentrates attention on our customers, collections, digital responsibilities, cultural role and the people and partners we need to make it happen. The priorities are:

1. Support learning and research for the community's social and economic benefit
2. Maximise use of collections and the creation of content
3. Guarantee access for present and future generations
4. Enrich the cultural life of the state
5. Lead and collaborate to grow capability.

State Library achievements for 2015-16 have been reported against these five strategic priorities.

Public Library Services strategic directions

Public Library Services' strategies are designed to facilitate continued improvements for our public libraries. These strategic directions are:

1. To provide collaborative leadership for the state's Public Library Network
2. To achieve and maintain a coordinated and cooperative system of libraries and library services that adequately meets the needs of the whole community
3. To maximise the benefits derived from state government resources applied to public libraries, demonstrating value and effectiveness
4. To maintain an energetic and positive organisational culture that develops corporate and individual capabilities.

State Library's achievements for 2015-16

The State Library of South Australia's *Strategic Plan 2014-2017* was launched in November 2013. During 2015-16, State Library staff continued exploring and reviewing the organisation's operational priorities and work practices, organisational structures, and opportunities for innovation to best position the library to achieve its strategic agenda. As a result, a new corporate structure was implemented in April 2016.

The new structure aligns staff activity to our strategic priorities and are based around the following functions:

- Customers Group – the main focus is on strategic priority 1
- Collections Group – the main focus is on priorities 2 and 3
- Marketing – the main focus is on priority 4
- Organisational Development – the main focus is on priority 5
- Online and ICT Services Group – the main focus is on leading the development and delivery of new online services and planning for the provision of the IT infrastructure needed to deliver on all our strategic priorities.

Priority 1 – Support learning and research for the community's social and economic benefit

Our collections and services are only relevant if they meet the needs of our current and future customers. Our aim is to know what our customers need, and then shape services to make easy access the cornerstone of all we do. More people will benefit from our expertise if we move services online and provide opportunities for interaction.

To achieve this, library users need to have the research and digital literacy skills to optimise their use of our collections and services and to participate effectively in a digital world. We have a responsibility to support them in gaining and using these skills.

Community learning activities and experiences

The State Library creates innovative, quality learning opportunities that provide and enrich access to our collections and stories. We represent and collaborate with the diverse, multi-faceted communities throughout South Australia through co-creating engaging, participatory, multidisciplinary and intergenerational learning experiences that meet the needs and interests of all visitors. This includes:

- developing and establishing networks within the education sector which have led to a number of project partnerships
- re-inventing education programs and creating a new range of participatory programs
- improving understanding of programs so that learners become active participants and co-producers rather than passive consumers of content
- creating learning processes that are experiential, social and supportive of personal life goals and needs.

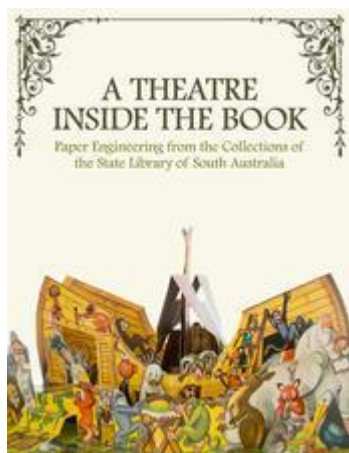
The Library's programs include:

- Discover the State Library of South Australia

- Early Settlement of South Australia
- South Australia and Federation
- Coo-ee Digger: experiences of South Australian World War 1 soldiers
- Pop up Pages and Moveable Mechanisms
- My History.

The *Strategic Plan 2014-2017* places a high priority on lifelong learning, with one of the key initiatives being 'engaging with new audiences including children and their families as the next generation of users so that they know about their history and place in the world'. The State Library continued to provide programs to primary, secondary, tertiary and TAFE students covering a range of topics including: an explanation on how to use the catalogue; a demonstration of online databases; showing students how to access material in microfilm/fiche format; and how to access primary resources onsite and online. These programs introduce the Library, collections and services to students, teachers and families.

For example in February 2016, the State Library launched a new program: Pop up Pages and Moveable Mechanisms. This full-day co-created learning program was developed to support the *A Theatre Inside the Book Exhibition*. This learning program explored the art of paper engineering and the different mechanisms designed to create movement in texts and centred around the unique Children's Literature Resource Collection. To enhance the learning experience, an eBook was created in English and Chinese and both versions are available in iTunes store – the [free interactive eBook is available for download](#). The Chinese version was also our contribution to the Libraries Board's partnership with the Shandong Provincial Library in China.



《书中自有好剧场》为读者展示了南澳州立图书馆馆藏图书中的纸张技艺。这是一本与读者互动性极强的电子书,向读者介绍了不常见的可动文字。书中的音频和视频资料为读者提供了这些藏书的附加信息。此外,书中还向读者介绍了如何制作这些可动文字及立体文字的技巧。书中还单独有一个章节向读者展示了本书创作背后的故事。

Access to family history

To improve access to our family history services and resources, the service desk was relocated in August 2015 to combine a range of resources in one location within line of sight of the main Spence information desk. 7 701 family history enquiries were made during 2015-16, which has been influenced by a greater family history presence on weekends.

South Australian Collaborative Childhood Project

The State Library has been selected to be one of the prototype services for a new South Australian Government initiative, The South Australian Collaborative Childhood Project. This project positions the State Library as a focus site as participants in the Government's

connection to the Reggio Emilia Alliance showcasing “The every chance for every child” philosophy.

A requirement of being involved in this project is researching the Reggio Emilia education principles within the South Australian context. The aim of this partnership will be to influence cultural shifts within the library and community that challenges perceptions around children, and advocates for their rights as active citizens and participants in their learning. The State Library has identified two projects as part of its participation in The South Australian Collaborative Childhood Project – An Invitation to Play and Child Friendly Spaces.

An Invitation to Play

The first project under the Reggio Emilia Alliance is an exciting project that invites children to be consultants and learning designers, contributing to the development of a quality learning program that will be offered to students in term 1 and 2, 2017. It values and draws on the knowledge and expertise of children as critical partners in learning. Throughout this project, children will have a unique opportunity to explore the State Library's spaces and collections, and in particular the Children's Literature Research Collection, one of the State Library's significant heritage research collections. The books, toys and games within this collection will form the basis of an upcoming exhibition centred on childhood and play in South Australia and will form our contribution to Dream Big 2017, the most significant children's festival in South Australia.

Child Friendly Spaces

As a second project, the State Library will undertake research to gain a better understanding of the concept of child friendly environments. We will be exploring the question: How can children be involved in decision-making processes, given limited resources and dominance of other issues? This work will influence the implementation of the recently completed Wayfinding Project.

Outreach Programs

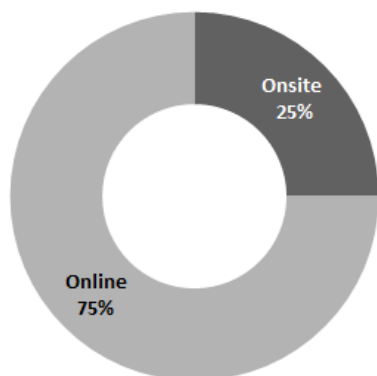
The State Library was represented at a number of outreach activities, including:

- SACE Expo, with over 400 interactions with students and teachers
- History SA's The Great War at Home program.

In addition, professional development training was provided to teachers, university librarians, social workers and public library staff.

Attendance profile

**Customers or sessions in primary
State Library locations**
2 474 062



198 compliments

7 suggestions

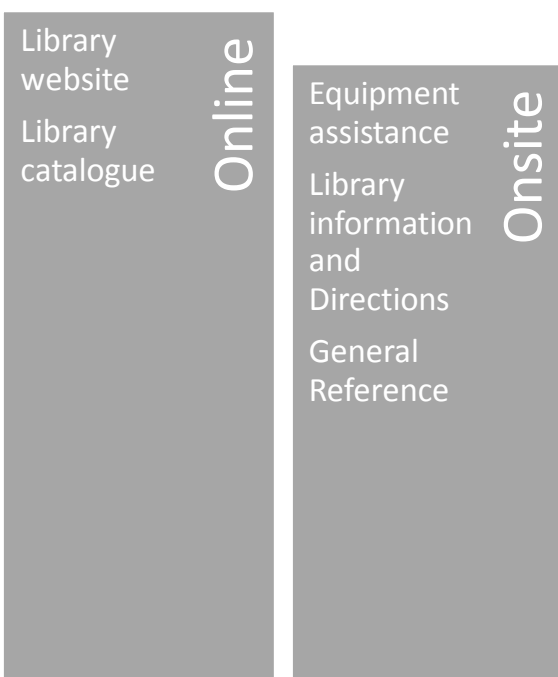
282 complaints

6 018 916

views of State Library newspaper
content on Trove

Services profile

Most accessed services



5 826 Facebook likes



5 994 Flickr, Pinterest,
and Twitter followers



22 578 registered users

Total desk queries

88 823

Priority 2 – Maximise use of collections and the creation of content

Content in a range of digital formats will be an increasingly greater part of our collections. Digital technologies enable more people to access their unique heritage once it is digitised. To generate greater value from our collections we aim to be accessible and open to use our collections in new ways that meet the community's expectations and our statutory obligations.

Beyond just access, knowledge is created when our community interacts with our collections. New understandings are possible when we harness the expertise of customers in contributing content. We aim to make it easy for people to discover and use our resources and facilitate the creation of new knowledge for inclusion in our information offerings.

Story Wall

The Story Wall was launched in November 2015 by the Minister for the Arts, the Hon Jack Snelling MP. Developed as a unique experience in the State Library's forecourt, the concept brings the Library's collections alive through creative storytelling, visual references, historic images and movie footage. It is crafted and creatively enhanced through our partnership with Illuminart, with extensive use of animation, special effects, voice-overs and music.



The idea is to take the library stories from the inside to the outside, 365 days of the year, mostly when the Library is closed. A diverse range of content relating to the Library's collections has been included in the current play list. Visitors can select their own stories from the play list, with those that have been most accessed relating to lesser known items in the collection. More information and images of the Story Wall can be found here:

www.slsa.sa.gov.au/site/page.cfm?u=583&c=44338

Online availability of transcribed materials

A key aspect of maximizing the use of the Library's unique archival collections and making them available online is our Transcription Program. During the year, our volunteers produced transcripts of the Library's hard-to-read archival letters and diaries, resulting in 14 historical documents being attached to the catalogue so they can be read online.

Some of the items transcribed during the year included:

- letters received in 1838 by the Colonial Manager of the South Australian Company BRG 42/9
- diaries for 1847 and 1848 kept by the first Bishop of Adelaide Augustus Short PRG 160/52
- a shipboard diary kept on the John Barry 1839-40 by Richard Ellis D 8553
- a shipboard diary kept on the Thomas Harrison 1838-39 by Richard Marshall, which was transcribed by his great-great-great granddaughter and also features a digital copy of the original handwritten diary D 8707
- a tiny notebook of cryptic radio messages kept in 1936 by the Wade Family on remote Thistle Island PRG 1463/1
- letters written during World War One 1913-16 by Thomas Gilbert, chiefly from India where he was a civil servant, including periods as a cavalry officer and a member of the Royal Flying Corps PRG 266/7/1-50

To promote the Library's transcripts and to make them more accessible to students and researchers the Transcripts Library Guide was given its own presence on the homepage in June 2016.

Notable new donations

The State Library continues to collect material as diverse as the community we serve. As well as our commitment to preserving legal deposit publications, we collect heritage material and archival records relating to private individuals and families, businesses and society groups. Some of the highlights from the past year have included:

- films, videos, sound recordings and papers of South Australian filmmaker James Harkness, whose feature length debut 'Shot of Love' examined a culture of addiction and a search for meaning
- memorabilia relating to the first flight of Ross and Keith Smith from England to Australia, including photos of various stops at Lulu Park Station, and the laying of bamboo mats to assist take-off after flooding at Surabaya. Other memorabilia includes engraved wine glasses, placemats and a John Martin's commemorative fan
- records relating to South Australia's 'Artlink' magazine, donated by the magazine's creator and first editor, Stephanie Britton
- further records of H.L. & A.E. Ayers, Chartered Accountants, founded by the sons of Sir Henry Ayers. The records include papers relating to the sale of properties in the estate of the late Sir Henry Ayers, and a Schedule of grandchildren detailing birth, come of age and date of inheritance
- recording of the State Funeral of former Premier of South Australia, John Bannon.

Grimmett photography collection

A start has been made on the first phase of making the significant Vic Grimmett collection of 250 000 negatives and transparencies available for use. Mr Grimmett was a professional photographer in Adelaide for almost 40 years before his retirement in the early 1990s. Copyright in the collection has been transferred to the library. Staff are focusing on Mr Grimmett's wedding photography (PRG 1662/1). The first 140 negatives of 27 representative

weddings in the collection have been cleaned, digitised, re-housed, described and made available online.

Preservation digital imaging

Over 544 000 more pages of South Australian newspapers were added to Trove, bringing the number of pages of word-searchable local content on this phenomenally successful National Library of Australia initiative to 2.48 million. This figure comprises 69 titles, beginning with South Australia's first newspaper *The Register* (1836-1931). The digitising of all but five of the South Australian titles in Trove has been funded by the National Library.

Based on a request from the National Library, we nominated the 'Top 50' newspaper titles for digitising after asking the public to help decide which titles should be proposed. This was done via an online survey which had 294 responses as well as intense lobbying by email and letter from some researchers. The National Library has added 12 of the most requested titles to Trove.

A total of 25 South Australian newspapers were added to Trove during 2015-16, including:

- Australian Christian Commonwealth (1901-1940) – a Methodist newspaper with much social and political comment
- Border Chronicle (1908-1950) – published in Bordertown
- Evening and Saturday Journal (1869-1929) – an outlet for aspiring writers and poets
- Gadfly (1906-1909) - a literary and satirical newspaper founded by poet CJ Dennis.
- Millicent and South Eastern Times (1891-1954)
- Pioneer (1898-1954) – published in Yorketown
- Port Pirie Standard and Barrier Advertiser (1889 -1898) – a 'liberal and progressive journal' that supported the agitation of local wharf, mine and smelter workers for better conditions
- Quorn Mercury (1895-1954).

Centenary of Anzac

The State Library completed phase 2 of the SA Red Cross Information Bureau database and website to support the national Centenary of Anzac commemorations. The response from the community and related organisations to this resource has been extremely positive.

In my view, the digitisation project undertaken by the State Library of South Australia of the SA Red Cross Information Bureau records is one of the highlights of the Centenary of Anzac Commemorations. I would put it up there with the building of the Interpretive Centre at Villers Bretonneux as one of the most important outcomes of the Centenary for Australians".

Melanie Oppenheimer, Professor Melanie Oppenheimer
Chair of History,
School of History and International Relations,
Faculty of Social and Behavioural Sciences
Flinders University

It is a tremendous contribution to our history.
Tim Hanna AM
Brigadier
State President, RSL

The website looks great, and hats off to the volunteers who worked on it. It's a wonderful resource to have the eyewitness statements and personal letters accessible alongside military records.

Jacky Ferneyhough

Freelance editor/publication manager, Views magazine, National Trust UK

I'd also like to take this opportunity to congratulate the State Library team on the excellent SA Red Cross Information Bureau website that has recently gone live.

Lauren Gobbett

ALIA SA State Manager

I'd like to commend you and the team at SLSA on the delivery of this project. It's clearly no small task and the quality of the final result is a credit to those who have worked on it.

Jordie Mckay

Project Manager, Australian War Memorial

The website was presented at number events including the State History Conference at Robe in October 2015, and at a series of events at the State Library during March 2016.

Unleashed and GovHack

State Library representatives were once again key members of the Unleashed organising committee and were instrumental in extending the reach of the competition into public libraries at Mt Gambier, Onkaparinga and Playford. The State Library also provided a number of new data sets, data mentoring and sponsored a competition prize to the 2015 state-wide Unleashed data competition. In addition, we were an active member of the organising committee. Our participation since the inception of the GovHack program was recognised with an invitation to participate as a judge in the World War 1 hack competition.

Collections profile

Heritage collections – South Australiana					
Published	2015-16	% of expenditure	2014-15	2013-14	Total size
Books and pamphlets (titles)	2 199	0.57	¹ 1 599	2 035	86 782
Books and pamphlets (copies) ²	2 237	-	1 650	2 132	94 644
Serials (titles)	1 130	4.01	³ 2 031	2 210	24 158
Newspapers	21	0	55	56	
Maps	66	0	⁴ 41	218	⁵ 41 243
Sound recordings (copies)	217	0.01	240	224	11 724
Films and videos (copies)	137	0	181	141	3 740
Computer disks, CD-ROM	4	0	36	⁶ 89	7 006
Websites archived to PANDORA	523	0	172	513	
Unpublished					
Archives (metres)	174	0.16	169	210	⁷ 7 430
Oral history (hours)	186	0	185	278	8 746
Sound recordings	58	0	38	32	3 701
Films and videos	85	0	727	647	⁸ 7 491

General collections					
	2015-16	% of expenditure ⁹	2014-15	2013-14	Total size
Books and pamphlets (titles)	102	1.95	¹⁰ 1 218	1 754	496 360
Books and pamphlets (copies)	173	-	1 218	1 754	529 385
Serials (titles)	431	15.84	847	1 308	14 290
Electronic subscriptions	29 019	56.09	24 963	¹¹ 24 642	29 019
Newspapers	72	18.11	76	53	
Maps	56	0.40	¹² 21	2 891	20 752
Special Collections books	192	2.78	266	178	20 283
Children's Literature Research Collection (CLRC) books and pamphlets	0	0	48	13	21 113
CLRC serials	0	0.05	0	11	177
CLRC toys, games, etc.	5	0	4	2	439

¹ Includes 21 ebooks.

² The term 'copies' used for books, pamphlets, sound recordings, films and videos means multiple copies held of the same publication; it does not include surrogates created by SLSA.

³ Includes 158 titles received as emailed PDFs.

⁴ Includes 19 electronic maps.

⁵ The total figure applies to hard copy maps. Maps held in electronic formats including geo-data are difficult to meaningfully enumerate, but are reported in acquisition figures when possible.

⁶ Comprises 55 monograph titles and 34 serial titles.

⁷ Total size includes unprocessed accessions, photographs and audiovisual formats (except oral history).

⁸ The total size for archival films and videos introduced in 2015-16 includes unprocessed accessions, separate sound tracks associated with films and counts as '1' reels onto which multiple short films of the same provenance have been spliced after benching.

⁹ Includes the cost of annual subscriptions to electronic resources.

¹⁰ Includes 18 ebooks

¹¹ The number of subscriptions in 2013-2014 was 57, comprising 24 642 titles. The latter figure is being tabled as a better indication of why the greater proportion of expenditure is on this category of material.

¹² Includes 20 electronic maps.

Methods of acquisition				
Published (titles)	2015-16	2014-15	2013-14	2012-13
Legal deposit	8 331	7 211	6 404	6 388
Donation – published	1 629	1 642	1 584	1 166
Government deposit	304	296	754	802
Published (\$ value)				
Purchase – recurrent funds ¹³	185 520	300 672	328 479	366 314
Purchase – Trust funds	110 379	7 730	42 822	93 473
Unpublished (\$ value)				
Purchase – recurrent funds	40 863	34 003	55 414	22 392
Purchase – Trust funds	863	680	2 501	96 690
Purchase – other (funding from National Library for oral history projects)	0	0	11 158	8 000

Digitisation activity

South Australiana material reformatted				
	2015-16	2014-15	2013-14	2012-13
High resolution digitising				
Digital imaging ¹⁴	23 926	28 239	20 338	17 520
Sound recordings (resulting files)	3 029	1 919	1 540	¹⁵ 753
Films and videos (resulting files)	508	149	¹⁶ 340	-
High volume digitising ¹⁷				
Pages – published, archival	-	-	124 606	130 812
Preservation microfilming				
Microfilmed newspapers (reels)	171	192	179	214
Microfilmed newspapers (frames)	140 490	178 042	160 205	190 648
Pre-press newspaper files collected ¹⁸ (titles)	9	9	6	1
Microfilm of pre-press newspaper files (reels)	30	18	-	-
Microfilm of pre-press newspaper files (frames)	27 220	18 457	-	-

Progress in preserving access to the 403 newspapers published in SA since 1836 ¹⁹				
	2015-16	2014-15	2013-14	2012-13
Content preserved to microfilm to date	73.3%	71.6%	71.0%	70.0%
Titles still requiring microfilming in full	62	72	74	85
Titles still requiring microfilming in part	44	47	48	50
Titles (up to 1954) accessible online via TROVE	69	37	25	19
Pages accessible online via TROVE	2 484 785	1 940 014	1 611 916	1 287 762

¹³ Excludes the cost of electronic subscriptions which are only held for the term of the annual subscription and are not deemed to be collection assets.

¹⁴ From 2015-16 the 'Digital imaging' statistic combines the previous two categories used 'Images' and 'Digital photography'. The statistics for the previous three years 2012-15 have also been combined.

¹⁵ The significant decline in digitised sound recordings in 2012-2013 was due to the production studios being out of commission during rebuilding for sound proofing.

¹⁶ Preservation reformatting of films and videos shifted from analogue (i.e. Betacam videotapes) to digital (jpeg 2000 files) in 2013-2014.

¹⁷ High volume digitising refers to unbound pages digitised by preservation-standard document scanners requiring reduced handling.

¹⁸ Pre-press files are the electronic files from which publishers print contemporary hard copy newspapers.

¹⁹ The methodology employed in this table's count of newspaper titles differs from that used to calculate collection. The numbers of titles here is based on the number of newspaper runs as opposed to the number of different titles, eg the *Advertiser* is one run but two titles (originally *South Australian Advertiser*, later *Advertiser*).

Priority 3 – Guarantee access for present and future generations

Preserving and making the state's heritage collections accessible is core to the role of the library. Our history of the future will be digital, and we therefore need the means to collect, store, preserve and make accessible that history as an urgent priority. Preservation of the physical collections continues, with storage and reformatting a priority.

NSLA trial of digital preservation system

Between August and November 2015, the State Library and other NSLA libraries participated in a trial of a digital preservation system hosted by the State Library of Queensland. The trial provided some hands-on learning opportunities for three State Library staff who gained insights into a range of workflow, configuration and technical issues that need to be addressed by organisations with responsibility for the long-term preservation of digital materials. As a result of the trial, the State Library has increased confidence in moving to a future procurement process.

NSLA Digital Skills Project

The State Library participated in the NLSA Digital Skills week long training event, with four staff attending the training held at State Library of Victoria in early June 2016. The objectives of the 2016 training were:

- Developing increased and common understanding of:
 - digital lifecycle and workflows for published and unpublished material
 - files and file formats including essential tools
 - forensic concepts and tools (including a hands-on practical element)
 - preservation metadata
 - arrangement and description considerations
 - ingest tools and processes.
- Develop increased confidence in each NSLA Library to discuss, plan and implement digital collecting and digital preservation programs.
- Create a cohort of NSLA practitioners and encourage connections, knowledge development and shared problem solving.

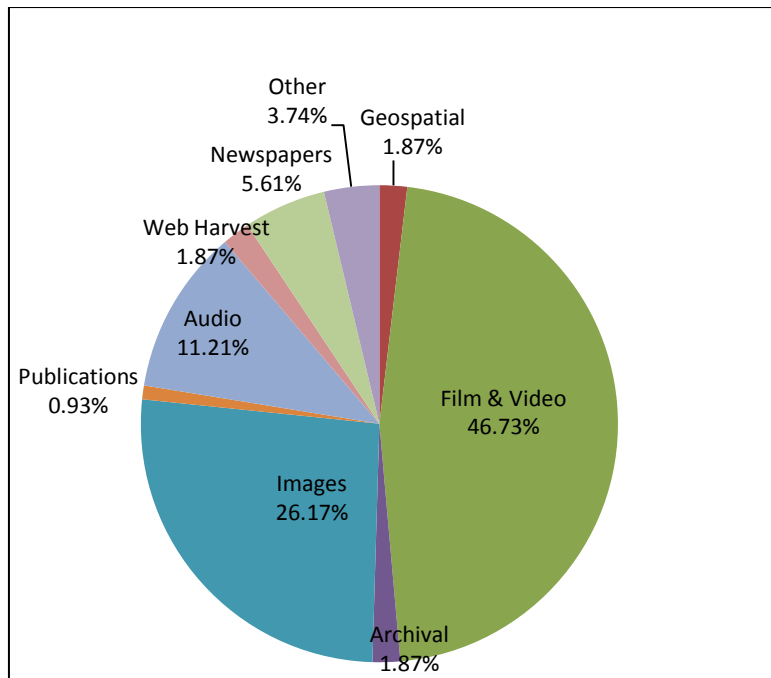
The State Library has provided project management to this national project since its inception in 2014.

Digital forensics training

Following the NSLA Digital Skills training, the State Library was able to bring Professor Cal Lee to Adelaide for three days of onsite digital forensics (for archival collections) training that was attended by 16 staff. This supports actions required to move collection material from obsolete carriers and onto digital storage, in preparation for ingest to a digital preservation system.

Electronic storage of collections

The State library's digital collection continues to increase, and with more digitally born material we expect the demand for digital storage capacity to start to grow rapidly. This year, the Libraries Board invested in increasing the size of our digital storage system and to re-engineer the way our collections are backed up. As at June 2016, our digital collections reached 54TB in size with a total of 4.2 million files broadly comprised as follows.



Composition of Digital Collections as at 30 June 2016

Outcomes of Obsolete Physical Carriers Survey (NSLA Digital Preservation)

In August and September 2015, the State Library took part in a survey intended to provide a comprehensive understanding of the numbers and types of obsolete and at-risk physical carriers in NSLA libraries' collections. The State Library counted all the original carriers in the South Australiana collections, for which we have preservation responsibility. Of 44 744 carriers identified, 28 688 are analogue and 16 056 digital. The largest category is analogue sound recordings. Audio preservation has been fully digital since 2004; consequently sound also accounts for the highest percentage of items digitised (33%). Of 153 obsolete playback units and digitising systems identified during the survey, 62 relate to audio formats, 59 to video, 24 to computer and eight to film.

The Preservation team also conducted a technical review of its accumulated stocks of obsolete video playback equipment and spare parts. The review of over 100 video playback units, associated monitors, editing systems and accessories was completed, resulting in determinations about how best to manage the units. A second stage of the NSLA Obsolete Physical Carriers Work Package will begin in late 2016 to identify the most at-risk formats and carriers that NSLA libraries will need to address as preservation reformatting priorities.

Preservation disk imaging

The project to create preservation disk images of every CD-R (Recordable Compact Discs) in the State Library's legal deposit audio collection resulted in an additional 582 CD-Rs being worked on, of which 523 were successfully imaged on the first attempt, seven on the second or subsequent attempt. Staff continued to develop successful alternative procedures for disks that fail on the first, second or subsequent imaging attempt. This will help ensure that South Australia's audio cultural heritage survives.

Australian Newspapers Plan (ANPlan)

The next four-year reformatting program was developed as part of the State Library's ongoing contribution to the Australian Newspapers Plan (ANPlan), coordinated by the National Library of Australia. The 2016-2020 plan includes the last six South Australian broadsheet titles in the collection that have not been reformatted, including Ukrainian and Lithuanian language newspapers published in the 1950s.

The new plan will also fill the gap (1965-1992) in reformatting South Australia's most influential tabloid, *The News*, which was the last metropolitan afternoon newspaper published in Australia. The plan also includes the South Australian editions or supplements of two national titles: the *Adelaide journal of commerce / Daily shipping index of Australasia / Daily commercial news and shipping list*, 1911-1970, and the *Tribune*, published by the Communist Party in Adelaide and Sydney, 1940-1990.

Takedown Policy

The State Library's Takedown Policy was implemented in March 2016. An outline of the policy is provided to the public on the SLSA website, and a unique email address has been set up to receive takedown requests. An emerging trend in takedown requests was people with very unusual names attempting to control their online presence. Each request has involved significant parts of the State Library's collections, for example a legal deposit publication, an image in a very large collection of contemporary newspaper photographs, and a name in an index of newspaper funeral notices. Each request has been on the grounds of privacy. On each occasion the requests have been carefully considered but ultimately refused on the grounds that the online availability of the material does not breach privacy principles or legislation, and that the Library has responsibility for maintaining the integrity of its South Australiana collections.

Collection storage conditions

There was no access to the one quarter of SLSA collections stored offsite at Netley from late January to early May 2016 following major flooding from the ceilings during heavy rain in January 2016. The stores of other cultural institutions at Netley were similarly affected. The electrical wiring and parquet floors were deemed hazardous, and staff could not return to the site to undertake retrievals for the public and collection management activities until repairs were completed. Fortunately, damage to collections was minimal.

Heritage collection audits

An essential component of collection management is collection audits. Five components of the South Australian collections were shelf checked against their catalogue records or series lists in the last 12 months: 11 867 volumes of primarily legal deposit books; 1 068 published titles and archival items that comprise the contents of the Rare Books Room; 2 400 publications on CD-ROM; 904 publications on computer disk; and 38 large posters. 200 items were identified as missing in the audit, or 1.2% of the audit sample.

Storage profile

Storage	2015-16	2014-15	2013-14	2012-13
Electronic storage of collections (terabytes)	54	41.01	34.63	19.2
Onsite shelving capacity (linear metres)	48 630	48 614	48 601	36 554
Offsite shelving capacity (linear metres)	17 567	17 537	17 537	17 686

Collection items retrieved ²⁰	²¹ 2015-16	2014-15	2013-14	2012-13
Onsite storage	11 624	14 528	16 430	17 072
Offsite storage	730	946	1 308	1 493

²⁰ An item may represent a box of many archival items. Ongoing implementation of the Master Storage Plan has resulted in low-use material being consolidated offsite.

²¹ Two factors may have contributed to the more rapid decline in total retrievals during 2015-16 (20%). Firstly, from 25 June 2015 patron registration became a requirement for all retrieval requests; registration, including proof of identity, was previously required only for requests for material that is delivered to the Somerville Reading Room. Secondly, no retrievals of collections stored offsite occurred from late January to early May 2016 following major flooding of the building. Notices about 'no offsite retrievals' on SLSA's website may have also suppressed onsite retrievals in February and March, with uncharacteristic falls of over 30% compared to 12 months previously.

Priority 4 – Enrich the cultural life of the state

We will bring together the richness of our heritage with the vibrancy of the 21st century and create a flexible, responsive place that invites the community in. We need to meet customers' changed expectations for appropriate spaces for research, meeting, viewing and interacting with technology.

Knowing who we are and learning from the past are vital for our social and cultural well-being. We aim to keep alive the memories and stories of generations of South Australians by creating opportunities for wider and more interactive engagement for all communities in South Australia. A particular focus is on the commemoration of the centenary of World War 1.

Exhibitions

The focus of the 2015-16 exhibitions program was on themes relating to the State Library's unique collections and creating partnerships with other cultural organisations. The program was highly successful, resulting in 100 129 visitors attending State Library exhibitions related to topics such as:

- the heroism of Raoul Wallenberg, which was a partnership with the Embassy of Sweden
- the Red Cross Information Bureau, which was a partnership with the Australian Red Cross
- a history of television in South Australia, which was a partnership with Channel 9 Adelaide
- photographs by French photographer Frederic Mouchet of the coastal sites visited by the French exploration of the 19th century
- marking the century of Haighs Chocolates in South Australia
- *A Theatre Inside the Book* showcasing the State Library's Children's Literature Research Collection.

These exhibitions are accompanied by a range of programs and daily tours. Some exhibitions are selected for the design and development of curriculum based learning experiences for schools.

Public Events

The State Library ran a number of events to engage with the community in a wide range of ways, and take best advantage of the exhibitions program and other relevant community programs such as festivals. The ongoing relationships established with key partners in the arts and cultural sector continue to contribute to audience growth, with the State Theatre Tangent series seeing consistent repeat bookings. Other examples from 2015-16 included:

- the Avant Garde series with the State Opera and the ASO Classics Unwrapped
- a lunchtime performance by the Australian Girls' Choir and a popular music concert, co-presented with the Adelaide Music Collective, both in the Mortlock Chamber
- book launches by authors such as the Hon John Hill MP and Hugh Mackay
- our popular Genealogy Gems sessions
- a talk by holocaust survivor, Dr Frank Vajda, relating to the Raoul Wallenberg exhibition
- hosting launches for major exhibitions, including the Story Wall, with the Minister for the Arts, the Hon Jack Snelling MP officiating
- launching the exhibition of photographs by French photographer Frederic Mouchet, which was a partnership with the French Embassy, and which was attended by the French Ambassador and the artist – Frederic Mouchet.

Wayfinding

The State Library's Strategic Plan and the Delivering the Future Buildings and Spaces Project both identified the need to review and revitalise our buildings as part of creating a vibrant cultural space which is safe, welcoming and provides opportunities to engage with a broader community and in particular with children and their families as the next generation of library users. In September 2015, the State Library engaged Grieve Gillett Anderson (consulting with Working Images) to undertake a detailed spatial analysis of the State Library precinct and from this develop a cohesive Wayfinding Plan which can be implemented in stages. Excluded from the project was the detailed design and implementation.

The project was underpinned by solid precedent research and detailed site observation and analysis. Consultation occurred with a range of stakeholders (including staff, tenants, customers and volunteers). Particularly noteworthy is that over 60% of staff participated in three workshops during the consultation phase. The feedback provided through these consultation sessions has helped inform the development of the final designs, which provide a considered approach to placement of functions within zones. Under the proposed design, interactive areas are centred primarily on the ground floor of Spence and with activity gradually quietening as visitors move upstairs and into the library and information services area.

The design provides the State Library with higher visibility and presence on North Terrace and marks it as a place to visit, enjoy and experience. And once inside the doors, visitors will be welcomed and able to intuitively navigate the site. The plan will be implemented over the next several years as funding allows.

Priority 5 – Lead and collaborate to grow capability

Organisations are only as good as their people and systems. We need people who are customer focused with strong digital and professional skills who can respond to a dynamic and evolving environment.

We achieve more with others than we can alone. We will partner with others to achieve high quality outcomes and broaden our resource base. Our success will be underpinned by sound business nous. Demonstrating value through sound measurement and analysis will be important to ensuring the State Library thrives and grows.

Chinese interns



The State Library and Public Libraries Service hosted two interns, Chai (Charles) Yun and Zhang Xiaomei (May), from Shandong Provincial Library from February to May 2016. The internship was facilitated through a Memorandum of Understanding between South Australia and Shandong Province, together with an Agreement with Shandong Provincial Library to promote cultural exchanges and cooperation.

May spent much of her time within the Public Libraries Services, while Charles focused on the State Library, with both interns coming together for shared programs. Charles and May learnt about the service concept and operational process of the One Card System during their visits to local public libraries. A trip to the Flinders ranges enabled the interns to experience the natural beauty of South Australian outback and to learn about the cultural traditions of Aboriginal people. They were observers at a Libraries Board meeting to learn how policy issues are discussed, and learned about the governance and management of the public library network.

Linking with the industry partnership between the State Library and the University of South Australia, Charles and May were also able to experience studying a number of the Library and Information Management courses.

The interns gave a number of lively presentations to staff and to the University students, expanding the audience's understanding about library systems in China and the Shandong library. One of the most memorable sessions focused on Chinese cultural traditions and a typical 'day in the life' of the interns and their families.

Charles and May further reflect further on their experiences below:

After ten weeks study, we really harvested a lot and a few things have been highlighted in our minds. Firstly, the State Library has a strong awareness of local heritage. Its Oral History project is a good example, whereby the past comes alive as people share the stories of their lives. As part of this project we were given an opportunity to interview the editor of a local Chinese newspaper to enrich the Library's background information on the paper for its collections. Shandong Province bears a long history, and the Oral History project has inspired us a lot to record and preserve our local memories when we return to our workplace.

The industry partnership with the University of South Australia's Library and Information and Archival/Records Management Program is also interesting...For example course 'Accessing Resources' demonstrates first-hand how the Library cares about its customers, and the information desk provides the focal point where librarians model and practise the skills of the reference interview.

The meticulously prepared exhibitions of the Library's collections left a deep impression. For example, 'A Theatre Inside the Book' showcased the pop-up books, with clear themes and beautifully designed posters. An i-book was also made to interact with customers; the online and offline activities complementing each other to attract more customers. In addition to the physical collections, the State Library's contribution to the national Pandora project focused on selecting and archiving South Australian online publications such as websites, aiming to build a comprehensive collection of local publications to ensure that South Australians – and all Australians have access to their digital heritage now and in the future.

The exchange has greatly enriched both organisations and their staff and the State Library looks forward to future opportunities for cultural exchange and cooperation with Shandong Provincial Library.

SLSA Intranet

A new Intranet, with modern functionality was implemented in July 2015. The intranet was designed to be the cornerstone for all internal communications and collaboration, supporting and contributing to the implementation of the Strategic Plan 2014 – 2017 and beyond. The intranet will also assist the Library to align its business practices with the principles of knowledge management and records management.

Staff training and development

All staff participated in some form of training and development activity during 2015-16.

Examples included training in relation to:

- Work Health and Safety to increase knowledge and reduce risks in relation to identification of hazards and responding to incidents (all staff completed online courses)
- advanced managing difficult customers
- performance management – making the most of performance conversations
- photo imaging
- project management
- information and records management
- oral history
- digital preservation
- family history
- first aid
- copyright
- building resilience
- digital literacy
- health and wellbeing
- audio visual archiving
- leadership
- child safe environments
- enabling access to library resources and information
- managing budgets
- mental health first aid
- early literacy
- digital tools and methods for historians
- digital forensics
- digital citizenship
- branding.

Conferences attended by State Library staff included:

- Oral History Association of Australia National Conference
- Public Libraries SA Conference
- LIANZA Conference
- Annual Australian Sound Recordings Association Conference
- VALA 2016 Conference
- National Early Literacy Summit
- Value and Impact Forum
- Arts and Health: Making the Connections
- Australian Human Resources Institute State Conference
- Women in Leadership – Achieving and Flourishing
- Innovation and the Arts
- Australian Council Marketing Summit
- Intrapreneurship Forum.

LIM/ARM Partnership

The industry partnership with the University of South Australia to deliver the Library and Information Management (LIM) and Archives and Records Management (ARM) program continues to provide enriching professional development opportunities. State

Library staff are involved in developing relevant curricula and practical assessments that help embed the theory in industry practice. Staff also deliver lectures, tutorials, onsite demonstrations, assess assignments and support student placements at the Library. The learning materials are also available for staff to access. Funds earned from the University of South Australia enable library staff to attend professional conferences and support succession training. In 2015-16, over 40 State Library staff, together with over 20 external colleagues delivered seven courses to 129 students.

The partnership helps ensure that the next generation of information professionals have both the theoretical knowledge and relevant workplace skills as they learn on-site from the real life experiences of State Library staff. The following reflective comments from the students give an indication of their experiences:

Accessing resources course:

...it has reinforced my belief in how valuable library services are, and that I really do want to be a librarian. A librarian who will be involved in promoting, maintaining and changing these services to continue to help and serve the community, in a universally accessible and safe environment.

Managing collections course:

... the most important useful learning for me was... the final assignment, as it has ended up being very useful for me professionally. I have been looking at developing my school library's e-resources collection. As we had to consider aspects like licensing, vendor agreements and integration with platforms, this was all very useful material for helping make solid decisions at work.

Information management foundations course:

An interesting course ... and... working within the GLAM sector [it] has given me a much broader perspective into the role of the professionals and how each sector has similarities and differences as well as the common issues they all face going forward into the 21st century. Also what came evident was the energy that each lecturer puts into their role on an everyday level, and yet to the public their roles seem effortless.

Digital preservation course:

Since my current role is in a library, I was able to apply the course to identify, select, digitise and preserve significant, at risk materials within the existing local history collection. This included arranging with the IT department to migrate materials from older to newer storage media; to check format of materials remained accessible ... and that the storage environment of materials was appropriate; to ensuring that backup copies of materials were present on the server and finally that preservation formats for photographic items ... were considered.

Public Library Services' achievements for 2015-16

Public Library Services (PLS) continued to progress strategic directions that aim to improve access to resources from public libraries across South Australia.

Strategy 1: To provide collaborative leadership for the State's Public Library Network

Memorandum of Agreement

The Memorandum of Agreement between the Minister Assisting the Premier in the Arts and the President of the Local Government Association regarding funding for public libraries from 2011-12 to 2020-21 (the MOA) includes a requirement for the parties to "... jointly establish a mechanism to explore a vision for the future of the public library network and public libraries within South Australia, particularly building on the One Library Management System and digital platforms". The parties to the MOA along with the Libraries Board undertook significant Statewide consultation as part of a process which saw the release of a document entitled *Tomorrow's Libraries: Future directions of the South Australian public library network*. This plan was ratified by the Minister for the Arts. This report has become the basis for planning projects for 2016-17 and beyond.

Radio Frequency Identification (RFID) Strategy

Utilizing a \$390 000 grant from the Libraries Board bequest funds public libraries commenced a project to complete the RFID tagging of library collections. This project will see over 2 million tags applied to library items. The outcome of this project will be increased library efficiency and customer self-service functionality.

Shandong Internship

Following an agreement signed between the Shandong Provincial Library and the State Library of South Australia in May 2016, PLS co-hosted Ms Zhang Xiaomei (May) and Mr Yun Chai (Charles) from the Shandong Provincial Library. Over their 10 week placement, the two interns learnt about the One Card System, modern management practices and how the SA public library network works to a collaborative and cooperative model. May and Charles also visited libraries in the metropolitan and regional areas and spent five days engaged with Aboriginal communities in the Flinders Ranges.

School Community Library program

The School Community Library (SCL) program is a cooperative partnership between the Libraries Board, the Department for Education and Child Development (DECD) and local government that has delivered free public library services to small rural communities for more than 35 years. In 2012, the Libraries Board commissioned an independent review of the current SCL models and practices with the intention of finding mechanisms to strengthen their capacity to meet the future needs of their communities. The *Review of School Community Libraries – Future Models of Service Delivery* identified the issues, opportunities and emerging directions for School Community Libraries.

In 2015, PLS continued to work with Councils on a number of initiatives including the development of community led, local strategic plans which aimed to address a range of issues including, risk management and future sustainability. This project will be ongoing in 2016-17.

Digital Strategy

Responding to The Tomorrow's Libraries document, the Libraries Board engaged a consultant to further the digital strategies contained in the report. The outcomes of this project will be seen in coming years as identified projects are implemented.

Strategy 2: To achieve and maintain a coordinated and cooperative system of libraries and library services that adequately meets the needs of the whole community

Statewide Library Management System (LMS) Stages 2

The LMS Stage 2 Project entails collaborative software development with library software company SirsiDynix to deliver a new e-procurement solution for SA public libraries. PLS and the SirsiDynix team continue to work together to develop the final phases of version 1 of the software ahead of its expected delivery in mid to late 2016.

Community Languages

During 2015-16, PLS continued to coordinate the centralized purchase and cataloguing of library materials in 20 languages. The Statewide Library Management System enables customers to access community language material held in libraries across the state.

In 2015-16, PLS hosted a work experience student who as part of his tertiary studies created a digital map that integrates with the library catalogue to graphically show the distribution of language materials in public libraries throughout South Australia.

The online resource Road to IELTS (International English Language Testing System) remained part of the suite of consortium resources. The value of this resource is to provide an alternative to the heavily used hardcopy IELTS resources. New arrivals must pass IELTS tests to obtain visas and this online resource which can be used in libraries or remotely, allows customers to practice and learn English ready to take their proficiency tests.

Digital Resources

On behalf of the SA public library network, PLS procured digital subscriptions to ebook and audio book content, magazines, online training and a genealogy database. PLS is expecting to acquire additional ebook content during 2016-17 to complement the content already in the collection.

Strategy 3: To maximise the benefits derived from state government resources applied to public libraries, demonstrating value and effectiveness

Market and promote library network effectiveness

During 2015-16, PLS promoted the SA Public Library Network and its services via activities/vehicles that included:

- Social media (Facebook)
- Libraries SA YouTube Channel
- www.libraries.sa.gov.au website
- Statewide promotion of digital resources, including digital magazines and online learning
- The encouragement of participation in annual campaigns: The Reading Hour, National Simultaneous Storytime and the Summer Reading Club.

Comply with SA Government mandated requirements

During 2015-16, PLS continued to comply with government mandated requirements through:

- Contract management activities including risk management, supplier liaison, negotiation
- KPI monitoring and reporting, customer liaison and consultation, and business process review
- Compliance with Treasurer's Instructions and the Public Finance and Audit Act 1987
- Working collaboratively with the State Library to maintain a financial management framework for the Libraries Board
- Aligning work practices with the Department of State Development's policies and procedures and the *State Records Act 1997*.

Strategy 4: To establish an energetic and positive organisational culture that develops corporate and individual capabilities

PLS staff participated in corporately funded training such as Work Health and Safety online training and participated in health and wellbeing activities like the Corporate Cup.

Friends of the State Library

The Friends of the State Library of South Australia has been supporting the library for over 80 years. Its main objective is to support the aims and activities of the State Library. The Friends, through its publishing arm *Australiana Publications*, have published around 40 titles of historical importance since 1995. The Friends also has a long history of raising funds to buy gifts of special interest and value to add to the State Library's collections.

Committee members and Office bearers

Elizabeth Hambly stepped down as President and Dr Liz Burge was elected in her place at the November 2015 Annual General Meeting. Mark Gilbert retired as Vice President, leaving that position vacant. Trevor Grant was elected Secretary replacing Rosemary Luke who retired. Mark Jeffreson agreed to continue in his honorary role as Treasurer. Hettie Tinsley was appointed Vice President at the December committee meeting. In May 2016, Dr Liz Burge resigned and Mark Gilbert was appointed President.

Patrons

His Excellency the Honourable Hieu Van Le AO, Governor of South Australia and Mrs Le.

Committee

- Mark Gilbert – President
- Hettie Tinsley – Vice-President
- Trevor Grant – Secretary
- Mark Jeffreson – Treasurer
- Roger André
- Alan Brissenden
- Dr Liz Burge (resigned May 2016)
- Elizabeth Hambly
- Valmai Hankel
- Rosemary Luke (retired November 2015)
- Dr Patricia Michell
- Jane Walkley
- Vini Ciccarello – Libraries Board representative (ex officio)
- Sue Ward and/or Sarah Feijen – State Library nominee (ex officio)
- Carolyn Potts – Executive Officer

Program

The *Wednesdays at One* series of lunchtime talks continued with a range of interesting speakers talking about “books in their lives”. We thank each of them for so generously giving their time to share parts of their lives and experiences with us. The speakers for 2015-16 were:

- Liz Harful
- Jason Lake
- Hettie Tinsley
- Rod Shearing
- Victor Gostin
- Dr Patricia Michell
- Martin Haese

- Phillip Butters
- Alan Smith
- Dr Felicity-ann Lewis

Other events and activities were:

- A visit and tour of the *City of Adelaide* clipper ship
- Winter lunch at the Archer Hotel
- Tour of Art Lab
- Visit to the Roche Foundation gallery in North Adelaide
- Afternoon tea with our Patrons, His Excellency the Honourable Hieu Van Le AO, Governor of South Australia and Mrs Le
- Two lunch sessions for Library staff to foster a closer relationship
- A special performance by Peter Goers
- Two show-and-tell events by Valmai Hankel and State Library staff member Anthony Laube of items from the collection that were given by the Friends

Our speaker at the Annual General Meeting dinner, this year held at the Adelaide Oval, was Roger Wills.

Publications

Australiana Publications produced for the period included:

- Paperback edition of the Atlas from the *Voyage of discovery to the southern lands* by Lesueur/Petit/Freycinet.
- Paperback edition of *Volume 1, Voyage of Discovery to the southern lands* by Francois Peron (this completed the three volume set in paperback)
- Paperback edition of *A Successful Exploration* by William John Wills
- Our long awaited *Australiana Publications of the Friends of the State Library of South Australia: An Annotated Bibliography* which celebrates our 20 years of publishing with full details of all publications.

We continue to publish *Bibliofile*, our annual journal edited by Hettie Tinsley, with articles in the December 2015 edition being on "country" from contributors Jose Facelli, Lorraine Day, Bill Stacy and Stephen Williams, and book reviews by Trevor Grant, Colin Harris and Alan Brissenden.

Gifts to the Library

Our main gift to the Library this year was a contribution towards the purchase of the Angas collection of letters and papers.

State Library of South Australia Foundation

The State Library of South Australia Foundation has a long and proud history of raising funds to support and enhance the work of the Libraries Board of South Australia across the State. It has made major contributions to the State Library's collections, services and programs including, most recently, facilitating the acquisition of the immensely important Angas Collection.

Board Members

Elected in November 2015, the current Foundation Board Members are:

- Albert Bensimon – Chair
- Sarah Abbott – Deputy Chair
- Paul Jorgensen – Treasurer
- Alan Smith – Director, State Library of South Australia
- Rick Sarre
- Tim Mellor
- Liz Burge – Friends nominee

Attendees at Board meetings:

- Beverly Scott – Marketing Manager, State Library of South Australia
- Sandy Royal – Foundation Manager to September 2016
- Alison Campbell – Foundation Manager from September 2016

At the Annual General Meeting in November 2015, Carolyn Pickles and Mark de Raad resigned as Chair and Deputy Chair respectively, while also resigning from the Foundation Board. Alison Campbell had resigned from the Board after being appointed in August 2015 to replace Sandy Royal on her retirement as Foundation Manager.

Program

This year, the State Library Foundation Board financially supported the acquisition of the Angas Papers, the most significant family archive to be offered to the State Library of South Australia in the last decade. After receiving some direct donations from Foundation members and supporters, the balance was made up by converting a substantial portion of the Foundation's investment portfolio.

The State Library Foundation produced their second newsletter in October 2015, covering the Angas acquisition, profiling two Board Members and keeping people up to date with other Foundation activities.

Following the Annual General Meeting in November and the limited results of the Angas Appeal, the Board discussed the future of the Foundation and it was recognised that the costs of administering the Foundation, which are necessary for its effective operation, exceed the amounts raised by its activities or its income from investments. While clear that the Foundation was still solvent and had substantial investments, it was equally clear that the situation was unsustainable and would continue to eat into funds that might otherwise be applied in fulfilment of the objectives of the Foundation.

It was therefore with considerable regret that the Board resolved that the most effective path would be the transfer of the funds of the Foundation to the Libraries Board of South Australia, which would then have the use and benefit of those funds without the additional administrative costs of operating the office of the Foundation. The funds could be applied in a manner that is in furtherance of the objectives of the Foundation and preserves the memory of its contribution.

To this end, the Board called a Special General Meeting in May 2016, in order to put this process into action and, if approved, to proceed with the dissolution of the Foundation in the most efficient and cost-effective manner. The Board proposed applying to the Corporate Affairs Commission for deregistration under Section 43A of the Act, and recommended transferring the bulk of its funds by way of donation to the Libraries Board of South Australia,

At the Special General Meeting it was agreed unanimously by all present and via proxy votes that the Foundation be dissolved following the transfer of its funds as a donation to the Libraries Board of South Australia. As at the end of June, the process of completing the necessary financial and legal transactions and winding up the Foundation office were under way, and upon completion all fundraising activities will be undertaken directly by the State Library of South Australia.

Several people present at the meeting proposed thanks variously to past Patrons, Directors of the State Library of South Australia, Board Members, Foundation Chairs and the Friends of the State Library. Alan Smith expressed his thanks for everything the Foundation has done for the State Library of South Australia over the past 30 years, stating that as Director he has been grateful for the Foundation in the past and will endeavour to make sure the Libraries Board respects the Foundation's wishes for its funds.

Corporate report

This section of the Libraries Board Annual Report provides information on corporate functioning and responsibilities, including our staffing arrangements, work health and safety, and facilities management. It also provides information necessary to meet government and statutory reporting requirements in relation to such areas as Disability Action Plans, freedom of information and whistle blowers' protection.

Staffing

Our staff are employed in the two branches responsible to the Libraries Board – the State Library of South Australia and Public Library Services. For the purposes of corporate reporting, staffing arrangements for each business unit are combined for the 2015-16 financial year. This is a change from previous annual reports where staffing data was provided separately for the State Library and Public Library Services.

Data is provided by the Department of State Development's People and Culture division.

Headcount and FTE				
	Female	Male	Other	Total
Headcount	109	50	0	159
FTE	92	47	0	139.9

Age bracket	Female	Male	Other	Total	% of total	2014 workforce benchmark
15 – 19	0	0	0	0	0%	5.5%
20 – 24	1	0	0	1	1%	9.7%
25 – 29	2	0	0	2	1%	11.2%
30 – 34	5	3	0	8	5%	10.7%
35 – 39	8	2	0	10	6%	9.6%
40 – 44	10	4	0	14	9%	11.4%
45 – 49	20	10	0	30	19%	11.1%
50 – 54	15	12	0	27	17%	11.4%
55 – 59	20	7	0	27	17%	9.1%
60 – 64	19	10	0	29	18%	6.7%
65 +	9	2	0	11	7%	3.6%

Averages	
Age (years)	52
Salary	\$73 619
Public sector tenure (years)	21

Movements	
Recruitments	5
Separations	7

Aboriginal and Torres Strait Islander employees	
Headcount	2
% of agency headcount	1.26%

Total number of employees with disabilities (according to Commonwealth DDA definition)					
	Female	Male	Other	Total	% of agency
	5	3	0	8	5.0%

Types of disability (where specified)					
	Female	Male	Other	Total	% of agency
Disability requiring workplace adaptation	5	3	0	8	5.0%
Physical	0	0	0	0	0.0%
Intellectual	0	0	0	0	0.0%
Sensory	0	0	0	0	0.0%
Psychological/psychiatric	0	0	0	0	0.0%

Executives by gender and classification – totals							
Classification	Female	%	Male	%	Other	%	Total
SAES-1	0	0%	3	100%	0	0%	3
Total	0	0%	3	100%	0	0%	3

Executives by gender and classification – contract type												
Class-ification	Ongoing			Term tenured			Term untenured			Other (casual)		
	Female	Male	Other	Female	Male	Other	Female	Male	Other	Female	Male	Other
SAES-1	0	0	0	0	0	0	0	3	0	0	0	0
Total	0	0	0	0	0	0	0	3	0	0	0	0

Leave taken	Leave days taken	Leave days taken per average FTE
Average FTE	139.9	
Sick leave	1 596.9	11.4
Family carer's leave	240.9	1.7
Sick and family carer's leave	1 837.7	13.1
Special leave with pay	77.3	0.6

Average leave days taken per FTE				
	2012-13	2013-14	2014-15	2015-16
Sick leave	State Library – 9.1 PLS – 5.6	State Library – 9.2 PLS – 3.4	State Library – 11.1 PLS – 6.9	11.4 (combined)
Family carer's leave	State Library – 1.2 PLS – 0.8	State Library – 1.2 PLS – 0.4	State Library – 1.5 PLS – 1.4	1.7 (combined)
Special leave with pay	State Library – 0.6 PLS – 0.1	State Library – 0.7 PLS – 0.1	State Library – 0.8 PLS – 0.8	0.6 (combined)

Documented review of individual performance management	
Reviewed within the past 6 months	78%
Review older than 6 months	12%
No review	10%

Leadership and management training expenditure		
Training and development	Total cost	% of total salary expenditure
Total training and development expenditure	\$87 271	0.68%
Total leadership and management development	\$25 919	0.20%

Further staffing information is available through the Office for the Public Sector:

www.publicsector.sa.gov.au.

Employment opportunity programs

The State Library of South Australia and Public Library Services are committed to developing an inclusive workplace culture. Applications for roles that we advertise are encouraged from Aboriginal and Torres Strait Islander people and from people who contribute to the diversity of our workforce.

Staff and volunteers

The following people worked for the State Library and Public Library Services during 2015-16.

Director

Alan Smith

State Library of SA

Directorate

George Sclauzero

(Manager)

Sarah Hallandal

Sue Scadding

Library Services

Shane Cathcart

(Associate Director)

Heather Brown

Linda Czechyra

Marketing

Beverly Scott (Manager)

Josephine Chesher

Mark Gilbert

Lucy Guster

Tracey Parnis

Organisational

Development

Michelle Hill (Manager)

Dan Carter

Philippa Clancy

Sally Hedger

Kylie Meakins

Annette Mills

Julie Thomas

Customers Group

Kath Button (Group

Manager from January

2016)

Selina Clark (Group

Manager to August

2015)

Tony May (Manager,

Customer Contact)

Teresa Brook (Manager,

Community Learning)

Joanne Alton

Anna Angelakis

Karen Brandwood

David Brereton

Steve Burrows

Lew Chapman

Lorraine Craig

John D'Onofrio

Maureen Driver

Anthony Duffield

Nel Duffield

Grant Eldridge

Jennifer Gallas

Stamos Ganiaris

Joyce Garlick

Michelle Harniman

Debra Heidik

Emma Hunt

Sherron Hunter

Jan Jones

Anthony Laube

Judy Lewis

Roger Long

Prue McDonald

Richard Moriarty

Sharon Morris

Margery O'Gorman

Elizabeth O'Loughlin

John O'Neill

Sue Paul

Mario Pulvirenti

Chris Read

Joanne Roomes

Suzy Russell

Anne M Sinclair

Rachel Small

Carolyn Spooner

Isabel Story

Dan Sun

Kris Svendsen

Leisel Underwood

Brett Watson

Rose Wilson

Ann Worthington

Monireh Ziaei

Collections Group

Sarah Feijen (Group
Manager)

Beth Robertson

(Manager,

Preservation)

Suzanne Saunders

(Manager, Collection

Processing)

Sue Ward (A/Manager,

Collection

Development)

Amalia Alpareanu

Val Balagendadaran

Tonia Bradstreet

Lindy Bohrsen

Julie Breynard

Helen Butler

Denise Chapman

Evelyn Colwell

Brenna Cook

Joanne Cook

Kimberley Dye

James Eccles

David Ellis

James Fernandez

Robert Finlay

Sharon Frost

Jo Hocking

Sheila Hood

Cheryl Hutchens

Marie Kawalok

Danielle Kelly

Shaun Kelly

Peter Kolomitzev

Beverly Kozel

Merridy Lawlor

Annie Lewis

Meredith Lindner

Steven Liu

Paul Llewellyn

Sarah Lloyd

Sarah Mack

Janet Mansfield

Christine Mason

Delia McCann

Robert McDade
Silver Moon
Elizabeth Moulton
Hoa Nguyen
Vincent Nott
Jim Nicoloulis
Isabel O'Loughlin
Kathryn Parslow
Simon Penhall
Kate Pulford
Adrian Reid
Karen Richardson
Mary Ryan
David Sage
Michael Saunders
Jennifer Scott
Madeline Shalders
Anne P Sinclair
Uma Singh

Public Library Services

Associate Director, Public Library Services

Geoff Stempel

Business Development

Marissa King (Manager)
Mark Francis
Amy Harrison
Susan Isted
Chris Kennedy
Melisa Marinos
Jane Murphy
Brendan Robinson
Claire Victor

Volunteers

Collection Processing

Roger Andre
Judy Darwin
Kaye Green
John Love
Allison McDougall
Robin Radford
Jackie Williams

Collection Development

Basil Benjamin

Margaret Southcott
Samantha Smith
Nicole Spence
Sara Stodart
Michael Veitch
Anna Voukelatos
Raelene Wauchope
Emily Wilson
Alfred Wimmer
Sonia Witzmann
Toby Woolley
Peter Zajicek
Rebecca Zuesse
Kate Zwar

Jannah Wilson

Library Applications and Support

Kim McColl (Manager)
Di Cranwell
Leanne Duvnjak
Kathy Haese

ICT Projects and Infrastructure

Lyal Mutton (Manager)
Jon Bentick

Online and ICT Services

Lesley Sharp (Group Manager)
Anita Badhan
Nick Baker
Kelly Burrowes
Martin Byrt
Joanna Day
Tricia Darley
Sharon Fleming
Peter Jenkins
Leanne Noack
Andrew Piper
Phil Smith
Fiona Stuart
Janet Wilkinson
Laura Wolfe

Mercia Cortes
James Kemperman
Paul Robinson
Diana Zaganjori

Strategic Projects and Communication

Jo Freeman (Manager)
Amelia Beatty
Sharmayne Coso
Tricia Knightly
Veronica Mathews

Community Learning

Kay Anson
Peter Anson
Gillian Anderson
Helen Davies
Susan Dowling
Kerry Durant
Judy Fander
Melissa Francis
Lyndall Fredericks
Dosina Hasin

Katherine Hurley
Jeremy Ng
Rosemary Radden
Ernest Roe
Jean Seifert
Barbara Wall

Content Services

Cecilia O'Neill
Paula Saegenschnitter

Customer Contact

Lorraine Adams
Jennifer Arger
Doug Ayles
Indrani Beharryall
Di Booker
Barb Bower
Rose Bradshaw
Imtiaz Bughio
Kate Calikes
Leonie Challans
Michael Clarke
Marianne Conlin
Geoffrey Counsell
Meredith Dack
Ken Daunt
Sally Deslandes
Issy Douvartzidis

Dianne Downs
Matthew Dowling
Marion Dredge
Linda Dumbleton
Josephine Dundon
Michelle Eckert
Graeme Fanning
Marietta Faure
John Field
Anne Fowlie
Elizabeth Fudge
Judy Hargrave
Deb Hill
Carol Hillman
Marilyn Hughes
Peter Hughes
Susie Hughes
Rodger Jessup
David Kemp
Bryan Kiley
Val Laidlaw
Barbara Lennon
Peter Kopli
Rosemary Kopli
Pat Lawrence
Aileen Liptak
Richard Maddigan
Marie McDonald
Judith Moreland-Mitchell

Janzy Murphy
Margaret Noonan-Martin
Kevin O'Connor
Katherin Papadopoulos
Sue Park
Christine Phelps
Cheryl Rafferty
Mary Readman
Sharon Reardon
Nikki Reid
Chrissie Richardson
Bev Steed
Lynne Stephens
Angela Sullivan
Jennifer Sutherland
Kathryn Thompson
Judy White

Online Services

Miranda Arman
Deb Gard
Bev Jennings
Ailson Kiesau
Neil Thomas

Preservation

John Clare

Work health and safety

Our staff are employed in the two branches responsible to the Libraries Board – the State Library of South Australia and Public Library Services. For the purposes of corporate reporting, work health and safety data for each business unit is combined for the 2015-16 financial year. This is a change from previous annual reports where data was provided separately for the State Library and Public Library Services.

Work health and safety prosecutions, notices and corrective action taken	
Number of notifiable occurrences pursuant to WHS Act Part 3	0
Number of notices served pursuant to WHS Act Sections 90, 191 and 195 (provisional improvement, improvement and prohibition notices)	0
Number of prosecutions pursuant to WHS Act Part 2 Division 5	0
Number of enforceable undertaking pursuant to WHS Act Part 11	0

Work health and safety performance (building safety excellence targets)	
Total new workplace injury claims	1
Significant injuries – where lost time exceeds one working week (expressed as frequency rate per 1000 FTE)	0
Significant musculoskeletal injuries – where lost time exceeds one working week (expressed as frequency rate per 1000 FTE)	0
Significant psychological injuries – where lost time exceeds one working week (expressed as frequency rate per 1000 FTE)	0

Agency gross workers' compensation expenditure for 2014-15 compared with 2013-14				
Expenditure	2015-16	2014-15	Variation	% change
Income support	0	0		
Hospital	0	0		
Medical	735.15	591.55	143.60	20%
Rehabilitation / return to work	0	0		
Investigations	0	0		
Legal expenses	0	0		
Lump sum	0	0		
Travel	0	0		
Other	0	0		
Total claim expenditure	735.15	591.55	143.60	20%

Disability Access and Inclusion Plans

The Department of State Development is responsible for the Disability Access and Inclusion Plan. Please refer to their 2015-16 Annual Report for further information, which can be accessed through: www.statedevelopment.sa.gov.au.

Urban Design Charter

The State Library and Public Library Services are currently not planning or undertaking any development activities in relation to our buildings. Any future master planning and development of our North Terrace site will integrate the principle and objectives contained in the Urban Design Charter.

Freedom of information statement

The State Library's complete Freedom of Information Statement is available on our internet site at: www.slsa.sa.gov.au.

Whistleblowers Protection Act

The State Library of South Australia has appointed a responsible officer for the purposes of the *Whistleblowers Protection Act 1993* pursuant to Section 7 of the *Public Sector Act 2009*. There were no instances of disclosure of public interest information to a responsible officer under the *Whistleblowers Protection Act 1993* in 2015-16.

Public complaints

282 formally recorded complaints were made by members of the public about State Library services, compared to 126 in 2014-15. There was a significant increase in the number of complaints made about noise which predominantly accounts for the higher figure in 2015-16. Other issues raised included availability of resources through the collection, equipment, availability of services, other customers and staff and volunteers.

Category of complaints by subject, 2015-16	Number
Buildings / facilities	116
Collections	19
Services (including opening hours, tours, etc)	44
Staff	10
Other customers	27
Equipment (including online access)	62
Other	4

In responding to complaints, the State Library's first concern is to address immediate safety and support issues for its customers. Where the complainant identifies themselves and seeks a response, the internal practice is for managers to endeavour to contact the customer within two working days.

Funding

The Libraries Board commends the financial management of the State Library of South Australia and Public Library Services in meeting their obligations under the Libraries Act.

State Library of South Australia

In 2015-16, the State Library continued to maintain the provision of core services through prudent use of government funds and other sources of revenue. The State Government provided a recurrent operating grant of \$14.797 million.

The Library generated additional revenue from renting out space to tenants, hiring State Library venues, services provided towards the University of South Australia's Library & Information Management and Archives & Records Management courses, donations and investment income from dividends and distributions.

The Library also generated revenue from the provision of photographic, micrographic and other reproductions of collection items, and from printing, photocopying and other activities. Generous donations were received from the State Library Foundation \$358 500 and the Friends of the State Library \$36 500 to enable the Library to purchase the Angas Papers for its Collection.

Total non-government income received was \$2.399 million.

Public Library Services

The Libraries Board continued to administer funds and provide grants to public libraries from within the funds provided by the Minister.

This year the grant was \$18.350 million. Of this, \$4.843 million was provided to libraries to support their operating expenses, \$6.893 million was provided to purchase library materials and \$31 214 was provided for community information grants. The remainder of the grant (\$6.589 million) was applied to centralised functions such as free internet access in every library, wireless access, a state-wide courier service to underpin the One Card consortium, information technology infrastructure and application support and state-wide programs and events support.

Bequest Funds

Funds bequeathed to the Libraries Board are conservatively managed in accordance with a Board-approved investment policy.

The Finance Sub-Committee of the Libraries Boards oversees investments and makes investment recommendations to the Libraries Board.

The performance of investments is reviewed on an ongoing basis. The Board directly invests its funds in major listed investment companies that provide franked dividends, as well as property trusts and fixed interest securities. Being a State Government agency, the Libraries Board is able to claim back from the Australian Taxation Office the taxed component of dividends as franking credits, which enhances the general performance of its investments.

The investments have enabled the Board to build up a pool of invested funds from which it is able to finance projects that otherwise could not be undertaken.

Fraud

The State Library and Public Library Services have a Financial Management Compliance Program and risk management strategy in place to control and prevent fraud. There were no cases of fraud detected during the year.

Mortlock Funds

J.A.T. Mortlock Bequest

Members of the Mortlock family have been generous benefactors. Mrs Dorothy Mortlock presented many rare and valuable items through the Friends of the State Library. After her death in 1979 the residue of the estate of her husband Mr John Andrew Tennant Mortlock was left jointly to the University of Adelaide and the Libraries Board. The Board's share amounted to approximately \$548 000. In recognition of this generosity, the 1884 building associated with the South Australiana collections was renamed the Mortlock Wing in 2004.

As at 30 June 2016, the balance of the Mortlock bequest fund was \$8.6 million.

Project	2015-16	2014-15	2013-14
Progress RFID implementation in Public Libraries	\$335 443	\$0	\$0
Digital Preservation Strategy	\$57 395	\$0	\$0
School Community Libraries Project	\$42 478	\$0	\$0
Beyond The Stage	\$11 547	\$0	\$0
Exhibition Design and Infrastructure	\$7 949	\$0	\$0
New State Library Website	\$6 523	\$0	\$0
Implementation of Strategic Plan Directions	\$47 615	\$144 702	\$98 538
Creating a Vibrant Community and Leisure Learning Space	\$0	\$60 897	\$20 335
Future Of The Public Library Network	\$0	\$72 150	\$0
Contribution of State Library content to TROVE	\$0	\$50 522	\$0
State Library Corporate Intranet	\$5 226	\$26 836	\$0
Engagement with digital collections	\$10 650	\$20 000	\$0
Story Wall (illuminated projections)	\$344 255	\$20 000	\$0
Total projects funded during financial year	\$869 081	\$397,107	\$118 873
Total progressive funding to 30 June	\$11 275 096	\$10 406 015	\$10 008 908

Financial Performance Indicators

Consultants

State Library	Purpose of consultancy	Number	Total \$
Below \$10 000			
Various		3	12 027
\$10 000 and above			
Grieve Gillet Pty Ltd	Researching, designing and reporting services for Wayfinding	1	42 260
Subtotal		4	54 287
Public Library Services			
Below \$10 000			
Various		1	200
\$10 000 and above			
Workforce Blueprint	Develop workforce strategies (funded by LGA)	1	19 772
KPPM STRATEGY	School Community Library forward planning	1	32 966
Grieve Gillett Dimitty Andersen	Designing office modifications	1	15 000
Blue Train Enterprises	Development of a digital strategy for SA Public Library Network	1	70 537
Subtotal		5	138 475
Total		9	192 762

Overseas travel

Under *Premier and Cabinet Circular 35 – Proactive Disclosure of Regularly Requested Information*, overseas travel information can be found on the State Library's website: www.statelibrary.sa.gov.au

Financial statements

Certification of the 2015-16 financial statements

Libraries Board of South Australia Certification of Financial Statements for the year ended 30 June 2016

We certify that the attached general purpose financial statements of the Libraries Board of South Australia:

- are in accordance with the accounts and records of the Libraries Board of South Australia;
- comply with relevant Treasurer's Instructions issued under section 41 of the Public Finance and Audit Act 1987 and relevant Australian Accounting Standards; and
- present a true and fair view of the financial position of the Libraries Board of South Australia as at 30 June 2016 and the results of its operations and cash flows for the financial year.

We certify that the internal controls employed by the Libraries Board of South Australia over its financial reporting and its preparation of the general purpose financial statements have been effective throughout the financial year.



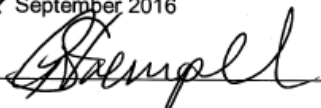
James Bruce
Chairman
Libraries Board of South Australia
7 September 2016



George Sclauzero
Finance and Directorate Manager
State Library of South Australia
7 September 2016



Alan Smith
Director
State Library of South Australia
7 September 2016



Geoff Stempel
Associate Director
Public Library Services
7 September 2016

Management representation letter

For official use only



Government of South Australia
Auditor-General's Department

Our ref: A16/115

13 September 2016

Mr A Smith
Director
State Library of South Australia
DX 464 ADELAIDE

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Adelaide SA 5000
DX 56208
Victoria Square
Tel +618 8226 9640
Fax +618 8226 9688
ABN 53 327 061 410
audgens@audit.sa.gov.au
www.audit.sa.gov.au

Dear Mr Smith

Audit of the Libraries Board of South Australia for the year to 30 June 2016

We have completed the audit of your accounts for the year ended 30 June 2016. Three key outcomes from the audit are the:

- 1 Independent Auditor's Report on your agency's financial report
- 2 opinion on your financial controls
- 3 audit management letter recommending you address identified weaknesses.

1 Independent Auditor's Report

We are returning the financial statements for the Libraries Board of South Australia, with the Independent Auditor's Report. This report is unmodified.

My annual report to Parliament indicates that we have issued an unmodified Independent Auditor's Report on your financial statements.

2 Opinion on financial controls

In my opinion, the controls exercised by Libraries Board of South Australia in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, except for matters relating the review of manual payments and Basware financial delegations and the inconsistent review of bona fide reports and leave booked reports, are sufficient to provide reasonable assurance that the financial transactions of Libraries Board of South Australia have been conducted properly and in accordance with law.

3 Audit management letter

During the year, we sent the agency an audit management letter detailing the weaknesses we noted and improvements we considered you need to make.

We have received responses to these matters and we will follow these up in the 2016-17 audit.

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I have also included summary comments about these matters in my annual report. These identify areas we assessed as not meeting a sufficient standard of financial management, accounting and control.

What the audit covered

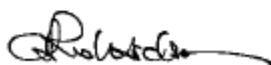
Our audit covered the principal areas of the agency's financial operations and included test reviews of systems, processes, internal controls and financial transactions. Some notable areas were:

- revenue and cash
- expenditure
- payroll
- assets
- general ledger
- governance and financial compliance.

Our audits meet statutory audit responsibilities under the *Public Finance and Audit Act 1987* and the Australian Auditing Standards.

I would like to thank the staff and management of your agency for their assistance during this year's audit.

Yours sincerely



Andrew Richardson

Auditor-General

enc

INDEPENDENT AUDITOR'S REPORT



Government of South Australia
Auditor-General's Department

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audgensa@audit.sa.gov.au
www.audit.sa.gov.au

**To the Chairman
Libraries Board of South Australia**

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987* and section 19(3) of the *Libraries Act 1982*, I have audited the accompanying financial report of the Libraries Board of South Australia for the financial year ended 30 June 2016. The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2016
- a Statement of Financial Position as at 30 June 2016
- a Statement of Changes in Equity for the year ended 30 June 2016
- a Statement of Cash Flows for the year ended 30 June 2016
- Disaggregated Disclosures - Expenses and Income for the year ended 30 June 2016
- Disaggregated Disclosures - Assets and Liabilities as at 30 June 2016
- notes, comprising a summary of significant accounting policies and other explanatory information
- a Certificate from the Chairman, Libraries Board of South Australia, the Director, State Library of South Australia, the Finance and Directorate Manager, State Library of South Australia and the Associate Director, Public Library Services.

The Members of the Libraries Board of South Australia's Responsibility for the Financial Report

The members of the Libraries Board of South Australia are responsible for the preparation of the financial report that gives a true and fair view in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards, and for such internal control as the members of the Libraries Board of South Australia determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The auditing standards require that the auditor comply with relevant ethical requirements and that the auditor plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

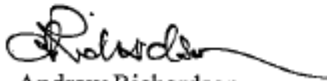
An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by members of the Libraries Board of South Australia, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My report refers only to the financial statements described above and does not provide assurance over the integrity of publication of the financial report on Libraries Board of South Australia's website nor does it provide an opinion on any other information which may have been hyperlinked to/from these statements.

Opinion

In my opinion, the financial report gives a true and fair view of the financial position of the Libraries Board of South Australia as at 30 June 2016, its financial performance and its cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.



Andrew Richardson

Auditor-General

13 September 2016

Financial reports

Libraries Board of South Australia

Statement of Comprehensive Income for the year ended 30 June 2016

	Note	2016 \$'000	2015 \$'000
Expenses			
Staff benefits	4	13 134	13 038
Supplies and services	6	8 181	7 614
Accommodation and facilities	7	2 518	2 572
Depreciation and amortisation	8	2 120	2 054
Subsidies to public libraries	9	11 204	11 138
Total expenses		37 157	36 416
Income			
Fees and charges	11	277	347
Bequests and donations		440	206
Council contributions		175	136
Rent and facilities hire	12	278	302
Resources received free of charge	13	412	379
Investment income	14	613	671
Net gain from the disposal of non-current assets	10	64	5
Recoveries	15	252	206
Other	16	258	131
Total income		2 769	2 383
Net cost of providing services		34 388	34 033
Revenues SA Government			
Recurrent operating grant		33 147	32 768
Capital grant		-	1 083
Total revenues from SA Government		33 147	33 851
Net result		(1 241)	(182)
Other comprehensive income			
<i>Items that will not be reclassified to net result</i>			
Changes in asset revaluation surplus	21	29 160	-
Total other comprehensive income		29 160	-
Total comprehensive profit / (loss)		27 919	(182)

The net result and total comprehensive result are attributable to the SA Government as owner.

The above statement should be read in conjunction with the accompanying notes.

Libraries Board of South Australia
Statement of Financial Position as at 30 June 2016

	Note	2016 \$'000	2015 \$'000
Current assets			
Cash and cash equivalents	17	5 324	6 314
Receivables	18	1 334	916
Total current assets		6 658	7 230
Non-current assets			
Receivables	18	11	1
Property, plant and equipment	19	63 161	64 863
Intangible assets	20	188	5
Research and heritage collections	21	141 675	111 831
Investments	22	8 311	8 015
Total non-current assets		213 346	184 715
Total assets		220 004	191 945
Current liabilities			
Payables	23	894	1 096
Staff benefits	24	1 410	1 384
Provisions	25	17	9
Other	26	-	40
Total current liabilities		2 321	2 529
Non-current liabilities			
Payables	23	263	228
Staff benefits	24	2 851	2 545
Provisions	25	32	25
Other	26	10	10
Total non-current liabilities		3 156	2 808
Total liabilities		5 477	5 337
Net assets		214 527	186 608
Equity			
Retained earnings		87 389	88 630
Asset revaluation surplus		127 138	97 978
Total equity		214 527	186 608
The total equity is attributable to the SA Government as owner			
Unrecognised contractual commitments	27		
Contingent assets and liabilities	28		

The above statement should be read in conjunction with the accompanying notes.

Libraries Board of South Australia
Statement of Changes in Equity for the year ended 30 June 2016

	Asset Revaluation Surplus \$'000	Retained Earnings \$'000	Total \$'000
Note			
Balance at 30 June 2014	97 978	88 812	186,790
Net result for 2014-15	-	(182)	(182)
Total comprehensive result for 2014-15	-	(182)	(182)
Balance at 30 June 2015	97 978	88 630	186 608
Net result for 2015-16	-	(1 241)	(1 241)
Gain on revaluation of research and heritage collections	29 160	-	29 160
Total comprehensive result for 2015-16	29 160	(1 241)	27 919
Balance at 30 June 2016	127 138	87 389	214 527

All changes in equity are attributable to the SA Government as owner.

The above statement should be read in conjunction with the accompanying notes.

Libraries Board of South Australia
Statement of Cash Flows for the year ended 30 June 2016

	2016	2015
	\$'000	\$'000
Cash flows from operating activities		
Cash outflows		
Staff benefits	(12 751)	(12 952)
Supplies and services	(8 421)	(7 235)
Accommodation and facilities	(2 518)	(2 504)
Subsidies to public libraries	(11 204)	(11 137)
Cash provided by (used in) operations	(34 894)	(33 828)
Cash inflows		
Fees and charges	277	326
Bequests and donations	396	178
Council contributions	175	136
Rent and facilities hire	290	274
Investment income	622	660
Recoveries	252	152
Other	218	206
Cash generated from operations	2 230	1 932
Cash flows from SA government		
Recurrent operating grant	33 147	32 768
Capital grant	-	1 083
Cash generated from SA government	33 147	33 851
Net cash provided by operating activities	483	1 955
Cash flows from investing activities		
Cash outflows		
Purchase of heritage collections	(640)	(353)
Purchase of investments	(409)	(200)
Purchase of property, plant and equipment	(601)	(1 450)
Purchase of land and buildings	-	(54)
Cash used in investing activities	(1 650)	(2 057)
Cash inflows		
Proceeds from the sale of / maturity of investments	174	5
Proceeds from sale of property, plant and equipment	3	-
Cash generated from investing activities	177	5
Net cash used in investing activities	(1 473)	(2 052)
Net increase/(decrease) in cash and cash equivalents	(990)	(97)
Cash and cash equivalents at the beginning of the period	6 314	6 411
Cash and cash equivalents at 30 June	5 324	6 314

The above statement should be read in conjunction with the accompanying notes.

Libraries Board of South Australia

Disaggregated Disclosures - Expenses and Income for the year ended 30 June 2016

	Provision of State Library Services		Support of Public Library Services		Eliminations		Total	
	2016	2015	2016	2015	2016	2015	2016	2015
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Expenses								
Staff benefits	10 879	10 712	2 255	2 326	-	-	13 134	13 038
Supplies and services	3 355	3 269	5 023	4 345	(197)	-	8 181	7 614
Accommodation and facilities	2 500	2 564	18	8	-	-	2 518	2 572
Depreciation and amortisation	2 074	2 013	46	41	-	-	2 120	2 054
Subsidies to public libraries	-	-	11 204	11 138	-	-	11 204	11 138
Total expenses	18 808	18 558	18 546	17 858	(197)	-	37 157	36 416
Income								
Fees and charges	278	347	(1)	-	-	-	277	347
Bequests and donations	440	206	-	-	-	-	440	206
Council contributions	-	-	175	136	-	-	175	136
Rent and facilities hire	278	302	-	-	-	-	278	302
Resources received free of charge	358	335	54	44	-	-	412	379
Investment income	525	569	88	102	-	-	613	671
Net gain from the disposal of non-current assets	64	5	-	-	-	-	64	5
Recoveries	91	130	161	76	-	-	252	206
Other	365	111	90	20	(197)	-	258	131
Total income	2 399	2 005	567	378	(197)	-	2 769	2 383
Net cost of providing services	16 409	16 553	17 979	17 480	-	-	34 388	34 033
Revenues from (payments to) SA Government								
Recurrent operating grant	14 797	14 703	18 350	18 065	-	-	33 147	32 768
Capital grant	-	1 083	-	-	-	-	-	1 083
Total revenues from SA Government	14 797	15 786	18 350	18 065	-	-	33 147	33 851
Net result	(1 612)	(767)	371	585	-	-	(1 241)	(182)
Assets								
Assets	215 594	187 935	4 410	4 010	-	-	220 004	191 945
Total assets	215 594	187 935	4 410	4 010	-	-	220 004	191 945
Liabilities								
Liabilities	4 374	4 262	1 103	1 075	-	-	5 477	5 337
Total liabilities	4 374	4 262	1 103	1 075	-	-	5 477	5 337

Libraries Board of South Australia

Notes to and forming part of the financial statements for the year ended 30 June 2016

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- 29 Financial instruments / financial risk management
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1. Objectives of the Libraries Board of South Australia

The Libraries Board of South Australia (the Board) is constituted pursuant to section 8 of the *Libraries Act 1982* (the Act). The Board is charged with the management of the State Library of South Australia and the Public Library Services under the Act.

The functions of the Board as prescribed under the Act are as follows:

- Formulate policies and guidelines for the provision of public library services;
- Establish, maintain and expand collections of library materials;
- Administer the State Library; and
- Promote, encourage and assist in the establishment, operation and expansion of public libraries and public library services by councils and others.

2. Summary of significant accounting policies

(a) Statement of compliance

The Board has prepared these financial statements in compliance with section 23 of the *Public Finance and Audit Act 1987*.

The financial statements are general purpose financial statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards (Reduced Disclosure Requirements) and comply with Treasurer's Instructions and Accounting Policy Statements promulgated under the provisions of the *Public Finance and Audit Act 1987*.

The Board has applied Australian Accounting Standards that are applicable to not-for-profit entities, as the Board is a not-for-profit entity.

Except for AASB 2015-7 which the Board has early adopted, Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective, have not been adopted by the Board for the period ending 30 June 2016. The Board has assessed the impact of the new and amended standards and interpretations and considers there will be no impact on the accounting policies or the financial statements of the Board (refer note 2(w)).

(b) Basis of preparation

The preparation of the financial statements requires:

- The use of certain accounting estimates and requires management to exercise its judgment in the process of applying the Board's accounting policies. The areas involving a higher degree of judgment or where assumptions and estimates are significant to the financial statements, are outlined in the applicable Notes;
- The selection and application of accounting policies in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported; and
- Compliance with Accounting Policy Statements issued pursuant to section 41 of the *Public Finance and Audit Act 1987*. In the interest of public accountability and transparency the Accounting Policy Statements require the following Note disclosures, which have been included in the financial statements:
 - a) expenses incurred as a result of engaging consultants (as reported in the Statement of Comprehensive Income);

- b) staff targeted voluntary separation package information;
- c) staff whose normal remuneration is equal to or greater than the base executive remuneration level (within \$10,000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly, by the entity to those staff; and
- d) Board/committee member and remuneration information, where a board/committee member is entitled to receive income from membership other than a direct out-of-pocket reimbursement.

The Board's Statement of Comprehensive Income, Statement of Financial Position and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with the historical cost convention, except for certain assets that were valued in accordance with the valuation policy applicable.

The Statement of Cash Flows has been prepared on a cash basis.

The financial statements have been prepared based on a 12 month operating cycle and are presented in Australian currency.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2016 and comparative information presented for the year ended 30 June 2015.

(c) Source of Funds

The Board's principal source of funds consists of grants from the State Government. In addition, the Board also receives monies from sales, rent, venue hire, investments, donations, bequests and other receipts, and uses the monies for the achievement of its objectives.

(d) Income and Expenses

Income and expenses are recognised in the Board's Statement of Comprehensive Income when and only when it is probable that the flow of economic benefits to or from the entity will occur and can be reliably measured. Income and expenses have been classified according to their nature and have not been offset unless required or permitted by a specific Accounting Standard, or where offsetting reflects the substance of the transaction or other event.

Income from fees and charges is derived from the provision of goods and services to other government agencies and to the public. This income is recognised upon the delivery of the goods or services to customers. Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets. Dividend income is recognised when the right to receive a dividend has been established. Donations, bequests, grants and sponsorships are recognised as income in the period in which the Board obtains control over the income. Government grants and Council contributions are recognised as income in the period in which the Board obtains control over the grants and the contributions.

Subsidies to Public Libraries

Public Library Services receives contributions from Councils to purchase additional materials through the centralised purchasing system. The expenditure for these materials is recorded

under Subsidies to Public Libraries in the Statement of Comprehensive Income. The total amount received from councils for the year was \$175,000 (\$136 000).

Resources received free of charge

Resources received free of charge are recorded as income and expenditure in the Statement of Comprehensive Income at their fair value.

Under an arrangement with Arts SA and Artlab Australia, divisions of the Department of State Development, Artlab Australia receives SA Government appropriation to perform conservation services on the Board's research and heritage collections. The value of this work performed is recognised as resources received free of charge in income (note 13) and a corresponding amount included as preservation work expenditure in supplies and services (note 6).

Under an arrangement with the Department of State Development, financial services and human resources are provided free of charge to the Board. The value of these services is recognised as resources received free of charge in income (note 13) and a corresponding amount included as a business services charge in supplies and services (note 6).

(e) Current and non-current classification

Assets and liabilities are characterised as either current or non-current in nature. The Board has a clearly identifiable operating cycle of 12 months. Therefore assets and liabilities that will be realised as part of the normal operating cycle will be classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

(f) Cash

Cash in the Statement of Financial Position includes cash at bank and on hand.

For the purposes of the Statement of Cash Flows, cash is defined as above.

Cash is measured at nominal value.

Trust Accounts

Public Library Services hold subsidy payments in trust for the Outback Communities Authority and Aboriginal Lands (Anangu Pitjantjatjara, Maralinga Tjarutja, Nepabunna, Gerard and Yalata). These funds are controlled by the Board and are recorded in the cash balance as at 30 June 2016. The total of these trust accounts is \$143 000 (\$107 000).

(g) Receivables

Receivables include amounts receivable from goods and services, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to the public and other government agencies. Receivables are generally settled within 30 days after the issue of an invoice, or the goods/services have been provided under a contractual arrangement. Collectability of receivables is reviewed on an ongoing basis. An allowance for doubtful debts is raised when there is objective evidence that the Board will not be able to collect the debt. Bad debts are written off when identified.

(h) Investments

Investments are brought to account at cost in accordance with Accounting Policy Framework IV Financial Asset and Liability Framework APS 2.1.

(i) Non-current asset acquisition and recognition

The cost method of accounting is used for the initial recording of all acquisitions of assets. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. Assets donated during the year have been brought to account at fair value.

All non-current assets with a value of \$10,000 or greater are capitalised.

Componentisation of complex assets is only performed when the complex asset's fair value at the time of acquisition is greater than \$5 million for infrastructure assets and \$1 million for other assets.

(j) Valuation of non-current assets

Revaluation of non-current assets

All non-current assets are valued at fair value and a revaluation of non-current assets or a group of assets is only performed when its fair value at the time of acquisition is greater than \$1 million and estimated useful life is greater than three years.

Land and buildings and heritage collections are revalued every five years. However, if at any time management considers the carrying amount of an asset materially differs from its fair value, then the asset will be revalued regardless of when the last valuation took place. Non-current assets that are acquired between revaluations are held at cost until the next valuation, where they are then revalued to fair value.

Any revaluation increment is credited to the asset revaluation surplus except to the extent that it reverses a revaluation decrement of the same asset class previously recognised as an expense in the Statement of Comprehensive Income, in which case the decrease is debited directly to the asset revaluation surplus to the extent of the credit balance existing in the revaluation surplus for that asset class.

Any revaluation decrement is recognised as an expense in the Statement of Comprehensive Income, except to the extent that it offsets a previous revaluation increase for the same asset class, in which case the decrease is debited directly to the asset revaluation surplus to the extent of the credit balance existing in the revaluation surplus for that asset class.

Upon revaluation, the accumulated depreciation has been restated proportionately with the change in gross carrying amount of the asset so that the carrying amount, after revaluation, equals its revalued amount.

Upon disposal or de-recognition, any revaluation surplus relating to that asset is transferred to retained earnings.

Land and buildings

An independent valuation of the land and buildings was conducted as at 30 June 2014 by Valcorp Australia Pty Ltd. The valuation of land and buildings as at 30 June 2014 was prepared on a fair value basis in accordance with AASB 116 *Property, Plant and Equipment* and AASB 13 *Fair Value Measurement*.

The valuer used depreciated replacement cost (DRC) for buildings. The depreciated replacement cost considered the need for ongoing provision of government services; specialised nature of the assets, including the restricted use of the assets; the size, condition, location and current use of the assets. The valuation was based on a combination of internal records, specialised knowledge and the acquisition/transfer costs.

The valuation of land was based on recent market transactions for similar land in the area and includes adjustment for factors specific to the land being valued such as size, location and current use.

Plant and equipment

All items of plant and equipment including computer equipment and compactus and shelving on acquisition, had a 'fair value at the time of acquisition that was less than \$1 million or had an estimated useful life that was less than three years', and have not been revalued in accordance with APF III. The carrying value of these items are deemed to approximate fair value. These assets are classified in level 3 as there has been no subsequent adjustments to their value, except for management assumptions about the assets' condition and remaining useful life.

Public Library Services collections

The film collection is valued at zero value on the basis that this collection is not being added to, is rarely used and may not be disposed under the terms of its original acquisition.

Research and heritage collections

The research and heritage collection valuations are independently revalued every five years. The collections were valued as at 30 June 2016 by Mr. P Tinslay, NCJV Registered Valuer, of Aon Risk Solutions (Fine Arts Division).

This valuer specialises in the valuation of heritage assets. This valuation has been carried out in accordance with the principles determined by the International Valuation Standards Committee. These international standards have been followed except where they are altered by Australian Law or by local standards as laid out by the Australian Property Institute.

The market approach has been utilised to determine fair value. The market approach provides an indication of value by comparing the subject asset with identical or similar assets for which price information is available. This approach considers the prices of identical or similar assets that are listed or offered for sale and may necessitate adjusting the price information from other transactions to reflect any differences in the terms of the actual transaction and the basis of value and any assumptions adopted in the valuation being undertaken, as well as differences in the legal, economic or physical characteristics of the assets in other transactions and the asset being valued.

In instances where there were sufficient observable transactions of similar assets to the subject asset (generally in second hand markets) level 1 Inputs have been used. Where inputs to the fair value measurement are considered level 2 in the fair value hierarchy they have been observed from the market and the valuer has made relatively minor adjustments for differences in asset characteristics.

Collections which have been valued are: rare and special collections, private records and artworks; the general collections - reference monographs, children's literature, maps, serials, newspapers, parliamentary publications, Australian Bureau of Statistics, electoral Rolls, patents and named collections; published heritage collections - monographs, newspapers, serials, ephemera, audio visual, maps; archival collections - manuscript items, photographic collections, record group and oral history.

Intangible assets

An intangible asset is an identifiable non-monetary asset without physical substance. Intangible assets are measured at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

The useful lives of intangible assets are assessed to be either finite or indefinite. The Board only has intangible assets with finite lives. The amortisation period and the amortisation method for intangible assets is reviewed on an annual basis.

Fair value measurement - Non-financial assets

In determining fair value, the Board has taken into account the characteristic of the asset (e.g. condition and location of the asset and any restrictions on the sale or use of the asset); and the asset's highest and best use (that is physically possible, legally permissible, financially feasible).

The Board's current use is the highest and best use of the asset unless other factors suggest an alternative use is feasible. As the Board did not identify any factors to suggest an alternative use, fair value measurement was based on current use.

(k) Impairment of assets

All non-current tangible and intangible assets are tested for indications of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

For revalued assets, an impairment loss is offset against the asset revaluation surplus.

There were no indications of impairment of property, plant and equipment and intangibles as at 30 June 2016.

(l) Depreciation and amortisation of non-current assets

All non-current assets, having a limited useful life, are systematically depreciated over their useful lives in a manner that reflects the consumption of their service potential. Assets' residual values, useful lives and depreciation methods are reviewed and adjusted if appropriate, on an annual basis. Land and heritage collections are not depreciated.

Depreciation is calculated on a straight line basis over the estimated useful life of the following classes of assets as follows:

Class of asset	Useful life (years)
Property, plant and equipment:	
Buildings and improvements	20-100
Plant and Equipment	5 - 20
Computer Equipment	3 - 10
Compactus and lifts	30
Intangibles	5 -10

The research and heritage collections are kept under special conditions to minimise deterioration and are anticipated to have very long and indeterminate useful lives. No amount for depreciation has been recognised, as their service potential has not, in any material sense, been consumed during the reporting period.

(m) Payables

Payables include creditors, accrued expenses and staff on-costs.

Creditors and accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period. All payables are measured at their nominal amount and are normally settled within 30 days from the date of the invoice or date the invoice is first received.

Staff on-costs include superannuation contributions and payroll tax with respect to outstanding liabilities for salaries and wages, long service leave, annual leave and skills and experience retention leave.

(n) Staff benefits

These benefits accrue for staff as a result of services provided up to the reporting date that remain unpaid. Long-term staff benefits are measured at present value and short-term benefits are measured at nominal amounts.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by staff is estimated to be less than the annual entitlement of sick leave.

Salaries, wages, annual leave and skills and experience retention leave

Liabilities for salaries, wages, annual leave and skills and experience retention leave have been recognised as the amount unpaid at the reporting date at remuneration rates current at reporting date. The annual leave liability and the SERL liability are expected to be payable within 12 months and are measured at the undiscounted amount expected to be paid.

Long service leave

The liability for long service leave is measured as the present value of expected future payments to be made in respect of services provided by staff up to the end of the reporting period using the projected unit credit method.

The estimated liability for long service leave is based on actuarial assumptions over expected future salary and wage levels, experience of staff departures and periods of service. These assumptions are based on employee data over SA Government entities. Expected future payments are discounted using market yields at the end of the reporting period on government bonds with durations that match, as closely as possible, the estimated future cash outflows.

On-costs

Staff benefit on-costs (payroll tax and superannuation) are recognised separately under payables.

Superannuation

Contributions are made by the Board to several superannuation schemes operated by the State Government and private sector. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the superannuation schemes. The Department of Treasury and Finance centrally recognises the superannuation liability, for the schemes operated by the State Government, in the whole-of government financial statements.

(o) Workers compensation provision

The workers compensation provision is an actuarial estimate of the outstanding liability as at 30 June 2016 provided by a consulting actuary engaged through the Office for the Public Sector. The provision is for the estimated cost of ongoing payments to staff as required under current legislation.

(p) Leases

The Board has entered into a number of operating lease agreements for motor vehicles where the lessors effectively retain all of the risks and benefits incidental to ownership of the items held under the operating leases. Operating lease payments are representative of the pattern of benefits derived from the leased assets and accordingly are charged to the Statement of Comprehensive Income in the periods in which they are incurred.

(q) Comparative information

The presentation and classification of items in the financial statements are consistent with prior periods except where specific Accounting Standards and/or Accounting Policy Statements have required a change.

Where presentation or classification of items in the financial statements have been amended, comparative figures have been adjusted to conform to changes in presentation or classification in these financial statements unless impracticable to do so.

The restated comparative amounts do not replace the original financial statements for the preceding period.

(r) Taxation

The Board is not subject to income tax. The Board is liable for payroll tax, fringe benefits tax, goods and services tax (GST) and emergency services levy.

Income, expenses and assets are recognised net of the amount of GST except where the amount of GST incurred by the Board as a purchaser is not recoverable from the Australian Taxation Office (ATO), in which case the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense.

The net GST receivable/payable to the ATO is not recognised as a receivable/payable in the Statement of Financial Position as the Board is a member of an approved GST group of which Arts South Australia (Arts SA), a division of the Department of State Development, is responsible for the remittance and collection of GST. As such, there are no cash flows relating to GST transactions with the ATO in the Statement of Cash Flows.

(s) State Government funding

The financial statements are presented under the assumption of ongoing financial support being provided to the Board by the State Government.

(t) Rounding

All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars (\$'000).

(u) Insurance

The Board has arranged, through SAICORP, a division of the SA Government Financing Authority, insurance cover that insures all major risks of the Board. The excess payable is fixed under this arrangement.

(v) Unrecognised contractual commitments and contingent assets and liabilities

Commitments include operating and outsourcing commitments arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the ATO. If GST is not payable to, or recoverable from the ATO, the commitments and contingencies are disclosed on a gross basis.

(w) New and revised Accounting Standards

The Board did not voluntarily change any of its accounting policies during 2015-16. Except for AASB 2015-7 which the Board has early adopted, Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective, have not been adopted by the Board for the period ending 30 June 2016. The Board has assessed the impact of the new and amended standards and interpretations and considers there will be no impact on the accounting policies or the financial statements of the Board other than as outlined below.

AASB 16 Leases will apply for the first time to the 30 June 2020 financial report. This standard will require the Board to recognise all leased items in the statement of financial position as assets representing the value of items leased and as liabilities representing the expected future lease payments.

(x) Events after the reporting period

Adjustments are made to amounts recognised in the financial statements, where an event occurs after 30 June and before the date the financial statements are authorised for issue, where those events provide information about conditions that existed at 30 June.

Note disclosure is made about events between 30 June and the date the financial statements are authorised for issue where the events relate to a condition which arose after 30 June and which may have a material impact on the results of subsequent years.

3. **Activities of the Libraries Board**

The identity and purpose of each major activity undertaken by the Board during the year ended 30 June 2016 is summarised below (refer to the Disaggregated Disclosures Schedules - Expenses and Income and Assets and Liabilities).

Activity 1 - Provision of State Library Services

To provide, through the State Library of South Australia, a comprehensive library and information service for the economic, educational, cultural and social benefit of South Australia and its citizens.

Activity 2 - Support of Public Library Services

To provide through Public Library Services and the distribution of State subsidies, an equitable and responsible provision of resources, support and services to public libraries and community information agencies.

4. **Staff benefits**

	2016	2015
	\$'000	\$'000
Salaries and wages	9 326	9 269
Annual leave	923	902
Board fees	43	40
Long service leave	593	687
Payroll tax	620	622
Skills and experience retention leave	98	75
Superannuation	1 299	1 224
Targeted voluntary separation payments (refer below)	22	200
Workers compensation provision adjustment	15	(144)
Other staff related expenses	195	163
Total employee benefits expenses	13 134	13 038

Remuneration of staff

The number of employees whose remuneration received or receivable falls within the following bands:

Remuneration of employees

The number of employees whose remuneration received or receivable falls within the following bands:

	2016	2015
	Number	Number
\$155 001 to \$165 000	1	1
\$175 001 to \$185 000	-	1
\$185 001 to \$195 000	1	-
\$225 001 to \$235 000	-	1
\$235 001 to \$245 000	1	-
Total	3	3

The table includes all staff who received remuneration equal to or greater than the base executive remuneration level during the year.

Remuneration of staff reflects all costs including salaries and wages, payments in lieu of leave, superannuation contributions, fringe benefits tax and salary sacrifice benefits. The total remuneration received by these staff members for the year was \$589 000 (\$570 000).

Targeted voluntary separation packages (TVSP's)

	2016	2015
	\$'000	\$'000
Amounts paid during the reporting period to separated staff:		
TVSPs	22	200
Annual leave, LSL and skills and experience retention leave paid to those staff	17	22
	39	222
Recovery from the Department of Treasury and Finance	-	(198)
Net cost to the Libraries Board	39	24
Number of employees who received a TVSP during the reporting period	1	2

5. Remuneration of board members

Members that were entitled to receive remuneration for membership during the 2015-16 financial year were:

Libraries Board

Mr J Bruce (Chairman)

Ms V Ciccarello (term expired 1 April 2016, reappointed 16 June 2016)

Ms J Finlay (appointed 19 November 2015)

Mr SG Hicks

Mr A Luckhurst-Smith (term expired 1 April 2016, reappointed 16 June 2016)

Ms H Nichols (appointed 9 July 2015)

Ms L Spurling (term expired 1 April 2016, reappointed 16 June 2016)

Ms J Wisdom (appointed 9 July 2015)

The number of members whose remuneration received or receivable falls within the following bands:

	2016	2015
	Number of members	Number of members
\$0 - \$9 999	8	8
Total number of board members	8	8

Remuneration of board members reflects all costs of performing board member duties including sitting fees, superannuation contributions, fringe benefits tax and any other salary sacrifice arrangements. Total remuneration received or receivable by members was \$47 000 (\$43 000).

Amounts paid or payable to a superannuation plan for board/committee members were \$3,000 (\$3 000).

Unless otherwise disclosed, transactions between board members and/or their related entities, are on conditions, no more favourable than those that it is reasonable to expect the Board would have adopted if dealing with the related party at arm's length, in the same circumstances.

6. Supplies and services

	2016	2015
	\$'000	\$'000
Business services charge	305	269
Cataloguing and end processing	878	460
Communications	941	925
Consultants' fees	192	129
Contractors	149	123
Electronic resources	377	536
Freight, courier, postage	1 543	1,364
Information technology	1 364	1,337
Insurance & risk management	234	206
Maintenance	151	173
Marketing and promotion	240	202
Minor equipment purchases and leasing	185	323
Operating lease expenditure	-	1
Preservation activities	167	242
Travel and accommodation	139	115
Other	1 316	1,209
Total supplies and services	8 181	7 614

No penalty amounts were paid to small businesses for 2016 and 2015 as required by the *Late Payment of Government Debts (Interest) Act 2013*.

Payments to Consultants

The number and dollar amount of consultancies paid/payable fell within the following bands:

	2016	2015	2016	2015
	Number	Number	\$'000	\$'000
Below \$10 000	5	1	12	7
Above \$10 000	4	2	180	122
Total paid/payable to consultants engaged	9	3	192	129

7. Accommodation and facilities

	2016	2015
	\$'000	\$'000
Accommodation	1 175	1 249
Facilities	852	843
Security	491	480
Total accommodation and facilities	2 518	2 572

8. Depreciation and amortisation

	2016	2015
	\$'000	\$'000
Depreciation		
Buildings and improvements	1 810	1,790
Compactus and lifts	79	78
Computer equipment	110	96
Intangibles	26	6
Plant and equipment	95	84
Total depreciation and amortisation	2 120	2 054

9. Subsidies to Public Libraries

	2016	2015
	\$'000	\$'000
Library materials local purchase contribution	726	676
Library materials contribution	5 606	5 618
Operating contribution	4 821	4 793
Community information contribution	31	31
Community information access	20	20
Total subsidies to Public Libraries	11 204	11 138

10. Net gain from the disposal of non-current assets

	2016	2015
	\$'000	\$'000
Investments		
Proceeds from the sale of investments	174	5
Less: Net book value of investments	(113)	-
Net gain from the disposal of investments	61	5
Property, plant and equipment		
Proceeds from the sale of property, plant and equipment	3	-
Less: Net book value of property, plant and equipment	-	-
Net gain from the disposal of property, plant and equipment	3	-
Total assets		
Proceeds from disposal	177	5
Less: Net book value of assets disposed	(113)	-
Net gain from the disposal of non-current assets	64	5

11. Fees and charges

	2016	2015
	\$'000	\$'000
Fees for services	22	23
Lecturing services	146	179
Photocopying services	47	52
Other fees and charges	62	93
Total revenues from fees and charges	277	347

12. Rent and facilities hire

	2016	2015
	\$'000	\$'000
Facilities hire	64	74
Rental income	214	228
Total rent and facilities hire	278	302

13. Resources received free of charge

	2016	2015
	\$'000	\$'000
Conservation services	107	110
Business services	305	269
Total resources received free of charge	412	379

14. Investment income

	2016	2015
	\$'000	\$'000
Interest income	258	322
Dividends	192	177
Distributions	72	73
Dividend imputation credits	91	99
Total investment income	613	671

15. Recoveries Revenue

	2016	2015
	\$'000	\$'000
Recoveries	252	206
Total recoveries	252	206

16. Other income

	2016	2015
	\$'000	\$'000
Salary recoups	9	23
Other receipts	249	108
Total other income	258	131

17. Cash

	2016	2015
	\$'000	\$'000
Deposits with the Treasurer	5 316	6 206
Cash on hand	8	108
Total cash and cash equivalents	5 324	6 314

Deposits with Treasurer

Deposits with the Treasurer are funds held in the "Libraries Board of South Australia Account", an account held with the Treasurer of South Australia pursuant to section 21 of the *Public Finance and Audit Act 1987*, and funds held in the Premier and Cabinet Operating Account, an account held with the Treasurer of South Australia pursuant to section 8 of the *Public Finance and Audit Act 1987*.

Cash on hand

Cash on hand includes petty cash, cheques held on-site and not banked, floats, change machines and an advance account.

Interest rate risk

Cash is recorded at nominal value. Interest is calculated based on the average daily balances of the interest bearing funds. The interest bearing funds of the Board are held in a section 21 interest bearing account titled the "*Libraries Board of South Australia Account*".

18. Receivables

	2016	2015
	\$'000	\$'000
Current		
Prepayments	931	496
Receivables	254	262
Accrued income	149	158
Total current receivables	1 334	916
Non-current		
Prepayments	10	-
Receivables	1	1
Total non-current receivables	11	1
Total receivables	1 345	917

Interest rate and credit risk

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables and accrued income are non-interest bearing.

It is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. There is no concentration of credit risk.

19. Property, plant and equipment

	2016	2015
	\$'000	\$'000
Land, buildings and improvements		
Land at valuation	4 530	4 530
Buildings and improvements at valuation	115 506	115 390
Accumulated depreciation	(59 489)	(57 679)
Total land, buildings and improvements	60 547	62 241
Work in progress		
Work in progress at cost	6	256
Total work in progress	6	256
Compactus and lifts		
Compactus and lifts at cost (deemed fair value)	2 449	2 444
Accumulated depreciation	(1 007)	(928)
Total compactus and lifts	1 442	1 516
Plant and equipment		
Plant and equipment at cost (deemed fair value)	2 047	1 692
Accumulated depreciation	(1 200)	(1 132)
Total plant and equipment	847	560
Computer equipment		
Computer equipment at cost (deemed fair value)	878	844
Accumulated depreciation	(559)	(554)
Total computer equipment	319	290
Total property, plant and equipment	63 161	64 863

Reconciliation of carrying amounts of property plant and equipment

	Buildings and improv.			Work in progress	Compactus and lifts	Plant and equip.	Computer equip.	Total tangible assets	Computer Software	Total intangible assets
	Land	improv.	progress	and lifts	equip.	equip.	assets	Software	assets	
2016	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Carrying amount at the beginning of the period	4 530	57 711	256	1 516	560	290	64 863	5	5	
Additions	-	-	426	5	59	111	601	-	-	
Depreciation expense	-	(1 810)	-	(79)	(95)	(110)	(2 094)	(26)	(26)	
Transfers to/(from) capital works in progress	-	116	(676)	-	323	28	(209)	209	209	
Net revaluation (decrement)/increment	-	-	-	-	-	-	-	-	-	
Carrying amount at the end of period	4 530	56 017	6	1 442	847	319	63 161	188	188	

20. Intangible Assets

	2016	2015
	\$'000	\$'000
Intangibles		
Computer software	253	44
Less accumulated amortisation	(65)	(39)
Total intangibles	188	5

21. Research and heritage collections

	2016			2015		
	At	At cost	Total	At	At cost	Total
	valuation			valuation		
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Family history collection	145	-	145	-	4	4
Maps	6 362	-	6 362	760	23	783
Microfilm serials	57	-	57	1 584	134	1 718
Monographs	39 510	-	39 510	14 258	273	14 531
Mortlock audio-visual	894	-	894	2 135	45	2 180
Mortlock use collections	10 315	-	10 315	2 141	98	2 239
Newspapers purchased	6 568	-	6 568	281	279	560
Periodicals	12 606	-	12 606	2 995	492	3 487
Private archives	35 868	-	35 868	65 301	238	65 539
Purchased databases	16	-	16	-	134	134
Rare books and named collections	29 334	-	29 334	20 529	127	20 656
Total research and heritage collections	141 675	-	141 675	109 984	1 847	111 831

Reconciliation of carrying amounts of research and heritage collections

	2016			2015			
	Balance	Additions	Revaluations	Balance	Balance	Additions	Balance
	1 July			30 June	1 July		30 June
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Family history collection	4	-	141	145	3	1	4
Maps	783	2	5 577	6 362	773	10	783
Microfilm serials	1 718	41	(1 702)	57	1 680	38	1 718
Monographs	14 531	15	24 964	39 510	14 501	30	14 531
Mortlock audio-visual	2 180	4	(1 290)	894	2 171	9	2 180
Mortlock use collections	2 239	26	8 050	10 315	2 214	25	2 239
Newspapers purchased	560	60	5 948	6 568	483	77	560
Periodicals	3 487	116	9 003	12 606	3 372	115	3 487
Private archives	65 539	409	(30 080)	35 868	65 523	16	65 539
Purchased databases	134	-	(118)	16	110	24	134
Rare books and named collections	20 656	11	8 667	29 334	20 592	64	20 656
Total research and heritage collections	111 831	684	29 160	141 675	111 422	409	111 831

22. Investments

	2016	2015
	\$'000	\$'000
Non-current		
Shares and other direct investments in companies	8 311	8 015
Total investments	8 311	8 015

The market value of investments as at 30 June 2016 is \$9.2 million (2015: \$9.1 million).

23. Payables

	2016	2015
	\$'000	\$'000
Current		
Creditors and accruals	702	911
Staff on-costs	192	185
Total current payables	894	1 096
Non-current		
Staff on-costs	263	228
Total non-current payables	263	228
Total payables	1 157	1 324

As a result of an actuarial assessment performed by the Department of Treasury and Finance, the percentage of the proportion of long service leave taken as leave has increased from the 2015 rate of 37% to 40%. The average factor for the calculation of employer superannuation cost on-cost has also increased from the 2015 rate of 10.3% to 10.2%. These rates are used in the staff on-cost calculation.

The financial effect of this change on staff on-costs and staff benefits expense is immaterial.

Interest rate and credit risk

Creditors and accruals are raised for all amounts billed but unpaid. Sundry creditors are normally settled within 30 days. Staff on-costs are settled when the respective staff benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables approximates net fair value due to the amounts being payable on demand.

24. Staff benefits

	2016	2015
	\$'000	\$'000
Current		
Annual leave	632	653
Long service leave	502	539
Skills and experience retention leave	127	122
Accrued salaries and wages	149	70
Total current staff benefits	1 410	1 384
Non-current		
Long service leave	2 851	2 545
Total non-current staff benefits	2 851	2 545
Total staff benefits	4 261	3 929

AASB 119 *Employee Benefits* contains the calculation methodology for long service leave liability. The actuarial assessment performed by the Department of Treasury and Finance has provided a set level of liability for the measurement of long service leave.

AASB 119 requires the use of the yield on long term Commonwealth Government bonds as the discount rate in the measurement of the long service leave liability. The yield on long term Commonwealth Government bonds has decreased from 2015 (3.0%) to 2016 (2.0%).

The decrease in the bond yield which is used as the rate to discount future long service leave cash flows, results in an increase in the reported long service leave liability. The net financial effect of the changes in the current financial year is an increase in the long service leave liability of \$207 000 and employee benefits expense of \$207 000. The impact on future periods is impracticable to estimate as the long service leave liability is calculated using a number of assumptions.

The salary inflation rate remained unchanged at 4.0% for long service leave. The salary inflation rate applied to annual leave and skills and experience retention leave also remained unchanged at 3.0%. The resulting financial effect of the change is nil.

25. Provisions

	2016 \$'000	2015 \$'000
Current		
Provision for workers compensation	17	9
Total current provisions	17	9
Non-current		
Provision for workers compensation	32	25
Total non-current provisions	32	25
Total provisions	49	34
Provision movement		
Carrying amount at the beginning of the period	34	178
Increase / (decrease) in provision recognised	15	(144)
Carrying amount at the end of the period	49	34

26. Other liabilities

	2016 \$'000	2015 \$'000
Current		
Revenue received in advance	-	40
Total current other liabilities	-	40
Non-current		
Contractual security deposit	10	10
Total non-current other liabilities	10	10
Total other liabilities	10	50

27. Unrecognised contractual commitments

Operating lease commitments

Commitments in relation to operating leases contracted for at the reporting date but not recognised as liabilities are payable as follows:

	2016	2015
	\$'000	\$'000
Within one year	25	37
Later than one year but not longer than five years	-	28
Total operating lease commitments	25	65

The operating lease commitments comprise:

- non-cancellable motor vehicle leases, with rentals payable monthly in arrears. No contingent rental provisions exist within the lease agreements and no options exist to renew the leases at the end of their terms.

Public libraries commitments

Committed orders placed by public libraries through PLS for libraries materials at the reporting date not recognised as liabilities in the financial statements, are payable as follows:

	2016	2015
	\$'000	\$'000
Within one year	1 129	1 173
Total public libraries commitments	1 129	1 173

Other commitments

The Board's other commitments are for contracts for security, cleaning and other.

	2016	2015
	\$'000	\$'000
Within one year	2 058	2 642
Later than one year but not longer than five years	280	1 018
Total other commitments	2 338	3 660

28. Contingent assets and liabilities

The Board is not aware of any contingent assets or liabilities as at 30 June 2016.

29. Financial instruments / financial risk management

29.1 Financial risk management

Risk management is managed by the Board's corporate services section and Board risk management policies are in accordance with the *Risk Management Policy Statement* issued by the Premier and Treasurer and the principles established in the *Australian Standard Risk Management Principles and Guidelines*.

The Board's exposure to financial risk (liquidity, credit and market) is insignificant based on past experience and current assessment of risk.

The Board is funded principally from grants from Arts SA a division of the Department for State Development. The Board works with Arts SA and the Department of Treasury & Finance to determine the cash flows associated with its Government approved program of work and to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows.

There have been no changes in risk exposure since the last reporting period.

29.2 Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in note 2 Summary of Significant Accounting Policies.

The carrying amounts of each of the following categories of financial assets and liabilities: Held-to-maturity investments; loan and receivables; and financial liabilities measured at cost and fair value are detailed below.

Category of financial asset and financial liability	Statement of Financial Position	Note	2016		2015	
			Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000
Financial assets						
Cash and cash equivalents	Cash	17	5 324	5 324	6 314	6 314
Loans and receivables	Receivables ⁽¹⁾⁽²⁾	18	403	403	421	421
Available for sale financial assets	Investments	22	8 311	9 232	8 015	9 104
Financial liabilities						
Financial liabilities (at cost)	Payables ⁽¹⁾	23	652	652	864	864
Other	Other	26	10	10	50	50

- (1) Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit payables etc. they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost).
- (2) Receivables amount disclosed here excludes prepayments. Prepayments are presented in note 18 as trade and other receivables in accordance with paragraph 78(b) of AASB 101. However, prepayments are not financial assets as defined in AASB 132 as the future economic benefit of these assets is the receipt of goods and services rather than the right to receive cash or another financial asset.

30. Events after the reporting period

There has not arisen in the interval between the end of the financial year and the date of this report, any other item, transaction or event of a material and unusual nature likely, in the opinion of the members of the Board, to affect significantly the operations of the Board, the results of those operations, or the state of affairs of the Board in subsequent financial years.

Glossary

ANPlan	Australian Newspapers Plan
CLRC	Children's Literature Research Collection
DECD	Department of Education and Child Development
FTE	Full time equivalent
GLAM	Galleries, libraries, archives and museums
IELTS	International English Language Testing System
KPI	Key performance indicator
LIM/ARM	Library Information Management / Archives and Records Management
LMS	Library Management System
MOA	Memorandum of Agreement
NSLA	National and State Libraries Australia
PANDORA	Preserving and Accessing Networked Documentary Resources of Australia www.pandora.nla.gov.au
PLS	Public Library Services
RFID	Radio frequency identification
SACE	South Australian Certificate of Education
SCL	School Community Libraries
SLSA	State Library of South Australia
WHS	Work Health and Safety